

## **CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, September 4, 2018**

**7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete a RED agenda request item form and turn it into the City Clerk.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve the Order of Business**

**5. Declaration of any potential conflicts-of-interest**

**6. PUBLIC COMMENT (3-minute time limit per speaker):**

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

**7. AWARDS AND RECOGNITIONS:**

**8. COUNCIL COMMITTEE REPORTS**

**A. LEGAL, FINANCE AND PUBLIC SAFETY**

Michael Hanson, Rick McPherson, and Steve Cowley

**B. PUBLIC WORKS AND PLANNING AND ZONING**

Michael Knight, Scott Allen, and Dawn Beltran

**9. CONSENT AGENDA:** Agenda items A through L on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A. To approve the reading of the August 21, 2018 Common Council Meeting Minutes.**

- B. To approve Payroll.
- C. To approve the claims, loan payments, and hand checks.
- D. Disclosure of new hire personnel per SDCL 6-1-10 since 7/16/18; Public Works Department: Dean Kirschenmann (7/16/18 \$38,573.85), Joshua Sadler (7/16/18 \$34,946.00); Jesse LaBine (7/23/18 \$37,627.28); Tyler Steffens (9/10/18 \$34,514.57); Police Department: Daniel Dove (8/13/18 \$42,454.33).
- E. Second Reading of Ordinance 606, Surplus Property.
- F. To accept 555 feet of Bennington Drive and related public infrastructure east of Trenton Lane upon completion of punch list.
- G. To approve installation of water service line in Damview Road and begin work on the agreement in accordance with staff recommendations.
- H. To approve Grading Permit for Skyway Subdivision (Raider Point).
- I. To approve Preliminary Plat for Freedom Landing Phase #3.
- J. To approve Zoning Amendment for Skyway Subdivision changing zoning from Commercial to Residential Mix-Use (GR-3).
- K. To approve Business License Application #1798, Barnard Pipeline Inc.
- L. To approve website redesign vendor REVIZE.

**10. INFORMATIONAL ITEMS:**

**11. REPORTS FROM BOARDS AND/OR COMMISSIONS:**

**12. UNFINISHED BUSINESS:**

**13. NEW BUSINESS:**

- A. 1st reading of Ordinance # 607, Public Works Surplus Property.
- B. 1st reading of Ordinance # 608 Zoning Map changes of Lots A, B & C of Block 1, Fox Borough Subdivision from Residential to Residential Mix Use (GR-3) (Unanimously approved by Planning Commission).
- C. 1st reading of Ordinance # 609 Zoning Map changes of Tract A, Skyway Subdivision from Commercial to Residential Mix Use (GR-3) (Unanimously approved by Planning Commission).

- D. Discuss and decide action on 1st Reading of Ordinance # 610, 2019 Budget.
- E. Approve Memorandum of Understanding with BEED and HalfMile, LLC and conveyance to BEED.
- F. Discuss whether Council wants to form a Code of Conduct committee to review its current policy.

**14. DEPARTMENT HEAD REPORTS:**

**15. COUNCIL MEMBERS:**

**16. EXECUTIVE SESSION: None**

**17. EXECUTIVE SESSION ACTION:**

**18. ADJOURNMENT: \_\_\_\_\_ p.m.**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*