

## **CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, September 3, 2019**

**7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2<sup>nd</sup> Floor, Box Elder**

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Meeting shall complete an agenda request item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC COMMENT** (3-minute time limit per speaker):  
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 7. AWARDS AND RECOGNITIONS: None.**
- 8. COUNCIL COMMITTEE REPORTS**
  - A. FINANCE, LEGAL, AND PUBLIC SAFETY**
  - B. PUBLIC WORKS, PLANNING AND ZONING, AND COMMUNITY AND ECONOMIC DEVELOPMENT**
- 9. CONSENT AGENDA:** Agenda items A through O on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
  - A.** Approve the reading of the August 20, 2019 Common Council Meeting Minutes.
  - B.** Approve Claims List.
  - C.** Approve Croell Credit Application.
  - D.** Approve 3D Specialities, Inc Credit Application.
  - E.** Approve Mayor to Sign CDBG Performance Contract – Black Hills Council of Local

Governments.

- F. Approve Change Order #1, East Mall Drive.
- G. Approve Change Order for Prairie View Estates Drainage Improvements (Project PWR 02-2019).
- H. Approve Change Order for Bennett Road Chip Seal (Project PWR 04-2019).
- I. Authorize Mayor to Sign Federal Surplus Property Documents.
- J. Approve Waiver and Release Agreement for Police Evidence Room.
- K. Authorize Mayor to Sign Pennington County TIF #4 Developer Agreement.
- L. Authorize Mayor to Sign Purchase Agreement for Lot 1 of Tract C in Box Elder Subdivision #1.
- M. Authorize Mayor to Sign Memorandum of Agreement for Transfer of Lot 3, City Center Subdivision.
- N. Authorize Mayor to Sign Developers Agreement with JAENNIS LLC for Liberty Park Subdivision #2.
- O. Authorize Mayor to Sign Quit Claim Deed for Lot H1 in Tract A of Skyway Subdivision and Tract A of Skyway Subdivision.

**10. INFORMATIONAL ITEMS:**

- A. Special Election to Fill Vacancy for Ward 3.
- B. iLegislate for Council Member iPads.

**11. REPORTS FROM BOARDS AND/OR COMMISSIONS: None.**

**12. UNFINISHED BUSINESS: None.**

**13. NEW BUSINESS:**

- A. Discuss Demolition Derby Moving Forward.
- B. Discuss and Decide Action on First Reading of Ordinance 627 – 2020 Budget.
- C. First Reading of Ordinance 628 – Amendment to the Zoning Regulation.
- D. Authorize Mayor to Sign ACDC Developers Agreement.
- E. Approve Minor Plat #190136 – Lot 1R and Lot 3R2 of Lot D of Southgate Addition.

**14. DEPARTMENT HEAD REPORTS:**

**15. COUNCIL MEMBERS:**

**16. EXECUTIVE SESSION: None.**

**17. ACTION TAKEN: None.**

**18. ADJOURNMENT: \_\_\_\_\_ p.m.**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*