

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, September 20, 2016**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CONSENT AGENDA:** Agenda items 5 through 8 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**5. To approve the reading of the September 6, 2016 Common Council Meeting Minutes.**

**6. To approve Payroll 19 (Aug 21 to Sep 3) Total Payroll \$57,380.63; General Government: \$1,615.38; Finance Office: \$1,926.56; General Finance: \$2,670.08; Police Dept: \$28,866.79; PW Street Maintenance: \$3,153.86; PW Animal Control: \$570.35; PW Parks: \$3,884.51; Planning & Zoning: \$4,823.80; Planning & Zoning Board: \$500.00; PW Water Production: \$4,203.15; PW Water Distribution: \$4,018.72; PW Sewer Collection: \$1,147.43.**

**7. To approve the claims and hand checks.**

**8. To approve business license #1705 for Keiki Care (daycare) located at 918 Red Cloud Court.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CITY BUSINESS:**

**9. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on minor plat #160116 for Brigitta Sharpe for 353 Cimarron Drive.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**10. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on minor plat #160098 for Dale & Arlene Delker for 14527 224<sup>th</sup> Street.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**10A. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on Department of Transportation agreement on East Mall Drive and authorization for Mayor to sign.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**11. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Resolution 16-20, amending the Tax Increment District #3 project plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**12. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Resolution 16-18, amending Tax Increment District #3 project plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**13. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on amended Tax Increment District #3 project plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**13A. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on request for authorization to award proposal for the construction of a water retainage pond for Ghere Well testing (200,000 gallon pond 100' x 60' x 4') providing quotes are less than \$25,000. Engineering estimate is \$15,000.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**14. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**15. COUNCIL REPORTS:**

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

**16. OTHER REPORTS:**

Economic Development:

**17. CITIZEN INPUT:**

**18. EXECUTIVE SESSION:**

Out of Executive Session at \_\_\_\_\_

**19. MAYOR:** To discuss and decide action on memorandum of agreement between City of Box Elder and Ellsworth Air Force Base for water services.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**20. MAYOR/FINANCE DEPARTMENT:** To discuss and decide action on application for abatement of assessment and refund of invalid taxes assessed against Antelope Ridge in Meade County.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**21. ADJOURNMENT: at \_\_\_\_\_**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers