

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, September 2, 2014

7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** _____ **No** _____
Second: _____

5. EXECUTIVE SESSION:

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** _____ **No** _____
Second: _____

Out of Executive at _____

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** _____ **No** _____
Second: _____

6. CONSENT AGENDA: Agenda items A through E on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

A. To approve the reading of the August 19, 2014 Common Council Minutes.

B. To approve Payroll 18 (August 10 to August 23): Total Payroll \$49,153.12; General Government: \$1,603.85; Finance Office: \$1,852.00; General Financial: \$3,864.32; Police Dept: \$20,623.09; PW Street: \$4,516.13; Animal Control: \$952.00; Sign Inspection: \$710.60; PW Parks: \$5,605.54; Planning & Zoning: \$3,069.21; PZ Board: \$360.00; PW Water Production: \$2,247.46; PW Water Distribution: \$2,432.45; PW Sewer Collection: \$1,316.47.

C. To approve the Claims, Utility deposit refunds, Loan Payments, and Hand Checks.

D. To approve Business License Application #1585 by Nichole Robinson for Healing Hearts & Hands Massage to be located at 214 Frontage Rd.

E. To approve Business License Application #1589 by Neeranuch Patton for Baan Thai LLC, to be located at 114 Box Elder Rd W.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** _____ **No** _____
Second: _____

7. CITY BUSINESS:

A. PUBLIC WORKS/FINANCE DEPARMENTS: To approve second reading of Ordinance #550, Sanitary Sewer Service Regulations.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** _____ **No** _____
Second: _____

B. PUBLIC WORKS DEPARTMENT: To approve and authorize signatures on Agreement between Rapid City and Box Elder for the Exchange of Utility Service Areas.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Vote: Yes** _____ **No** _____
Second: _____

C. FINANCE DEPARTMENT: To approve Resolution 14-17, a resolution to authorize the Finance Officer to sign reimbursement documentation for TIF #3 project.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

D. COUNCIL PRESIDENT: Discussion on use of Event Center by Box Elder Fitness

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

E. COUNCIL VICE PRESIDENT: Discussion of Full time or part time Mayor; or City Manager or Administrator.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

8. DEPARTMENT HEAD REPORTS TO COUNCIL:

Mayor; Police; Public Works; Finance – Network attached storage; Planning/Zoning; City Attorney

9. COUNCIL REPORTS: Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

10. OTHER DEPARTMENT REPORTS: Chamber of Commerce; Economic Development

11. CITIZEN INPUT:

12. ADJOURNMENT: _____

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead