

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, September 15, 2015

7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

5. EXECUTIVE SESSION: For Personnel as per SDCL 1-25-2 Sub 1 and for Legal as per SDCL 1-25-2 Sub 3.
Out of Executive Session at _____

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

CONSENT AGENDA: Agenda items 6 through 10 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

6. To approve the reading of the September 1, 2015 Common Council Meeting Minutes.

7. To approve Payroll 19 (August 23 to September 5) Total Payroll \$46,303.01: General Government: \$1,453.85; Finance Office: \$1,888.80; General Financial: \$2,522.40; Police Dept: \$21,919.04; PW Street Maintenance: \$2,779.96; PW Animal Control: \$368.60; PW Sign Inspection: \$126.00; PW Parks: \$2,874.76; Planning & Zoning: \$3,162.37; Planning & Zoning Board: \$250.00; PW Water Production: \$3,134.27; PW Water Distribution: \$4,024.75; PW Sewer Collection: \$920.20.

8. To approve the Claims, Utility deposit refunds, Loan Payments, and Hand Checks.

9. To approve Business License Application #1657 for Stor-It-All, Jim Berger. This is a storage rental unit facility to be located at 14765 Bus Barn Road.

10. To approve Business License Application #1659 for JB's Learning House, Janessa Bixel. This is a home day care to be located at 779 Radial Lane.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

CITY BUSINESS:

11. FINANCE DEPARTMENT: To discuss and decide action on the second reading of Ordinance #555, 2016 Budget Appropriations.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

12. LEGAL COUNSEL: To discuss and decide action on Codification Book for City Ordinances.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

13. MAYOR: To discuss and decide action on the appointments recommended to the BID Board members as required by Ordinance #528, Article 3. Recommendation of Mary Beth Seamands (LIV Hospitality), Domico Rodriguez (LIV Hospitality), Kayti Ratigan (LIV Hospitality); Carolyn Haddenham (MC Davis/Space International), and Sid Houdek (RDO Equipment).

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

14. PUBLIC WORKS DEPARTMENT: To discuss and decide action on the Bid Award for Well 5 Construction.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

15. PUBLIC WORKS DEPARTMENT: To discuss and decide action on the payment of Pay Application 8 to First American Title Company for TIF 3 Public Improvements, Infrastructure Watiki Way in the amount of \$15,271.72.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

16. PLANNING DEPARTMENT: To discuss and decide action on Sign Application #150104 for Loaf N' Jug at 437 North Ellsworth Road for a digital display sign.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

17. PLANNING DEPARTMENT: To discuss and decide action on amended Conditional Use Permit for Charo Towing LLC at 502 Box Elder Road West.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

18. PLANNING DEPARTMENT: To discuss and decide action on Flood Plain Development Permit Application #150112 for T-Mobile for an equipment platform at 550 Box Elder Road West.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

19. PLANNING DEPARTMENT: To discuss and decide action on Resolution 15-22; Annexation of the old Vandenberg School at 600 North Ellsworth Road.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

20. PLANNING DEPARTMENT: To discuss and decide action on Resolution 15-23, vacation of a non-access easement on the west side of 534 Morgen Road.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

21. PLANNING DEPARTMENT: To discuss and decide action on Resolution 15-24, vacation of a portion of a 6 foot Utility and Minor Drainage Easement for a connection located in between Residence Inn & Watiki Water Park.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

22. PLANNING DEPARTMENT: To discuss and decide action on Resolution 15-25, vacation of a portion of a 10 foot Utility and Minor Drainage Easement for a connection located in between Residence Inn & Watiki Water Park.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

23. PLANNING DEPARTMENT: To discuss and decide action on Preliminary Plat Application #150056 for Phase 2B of Cheyenne Pass Subdivision.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

24. PLANNING DEPARTMENT: To discuss and decide action on Final Plat Application #140127 for MGB Properties LLC for townhomes located on Bear Tooth Drive.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

25. PLANNING DEPARTMENT: To discuss and decide action on Resolution 15-26, a resolution approving a plat for MGB Properties LLC for townhomes location on Bear Tooth Drive.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Coatney Curry Hegel Hollinshead

26. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

27. COUNCIL REPORTS:

Allen:

Cowley:

Coatney:

Curry:

Hegel:

Hollinshead:

28. OTHER REPORTS:

Chamber of Commerce:

Economic Development:

29. CITIZEN INPUT:

30. ADJOURNMENT: at _____

Motion:

Allen

Cowley

Coatney

Second:

Curry

Hegel

Hollinshead

Vote: Yes _____

No _____