

CITY OF BOX ELDER CITY COUNCIL
Tuesday, September 1, 2020
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

TO ENCOURAGE THE PRACTICE OF SOCIAL DISTANCING, THE CITY OF BOX ELDER RECOMMENDS YOU REMOTELY ATTEND THE SEPTEMBER 1, 2020 CITY COUNCIL MEETING VIA A SCHEDULED ZOOM MEETING. INSTRUCTIONS ON JOINING THE ZOOM MEETING ARE PROVIDED BELOW.

THE CITY OF BOX ELDER ENCOURAGES WRITTEN SUBMISSION OF PUBLIC COMMENT BY EMAIL TO: CITYCLERK@BOXELDER.US. ALL SUCH WRITTEN COMMENTS WILL BE READ ALOUD AT THE MEETING DURING THE PUBLIC COMMENT PERIOD. PLEASE INCLUDE YOUR NAME AND ADDRESS IN ALL WRITTEN PUBLIC COMMENT SUBMISSIONS.

Join Zoom Meeting with your computer, tablet, or smartphone.

<https://us02web.zoom.us/j/81432322961?pwd=NnNZUDBJN3pib1RvSG1lbnRydnndjdz09>

Meeting ID: 814 3232 2961

Passcode: 683855

Or dial into the meeting with only your phone (audio only)

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)

1. **Call meeting to order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Roll Call**
4. **Approve the Order of Business**
5. **Declaration of any potential conflicts-of-interest**
6. **PUBLIC HEARING: None**
7. **PUBLIC COMMENT (3-minute time limit per speaker):**
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

IF YOU WANT TO COMMENT DURING PUBLIC COMMENT, PLEASE CLICK ON THE PARTICIPANTS TAB ON THE BOTTOM OF YOUR SCREEN, THEN SELECT "RAISE HAND" AT THE BOTTOM RIGHT OF THE SCREEN (OR DIAL * 9 ON YOUR PHONE IF YOU'VE CALLED INTO THE MEETING) . STAFF WILL UNMUTE YOU AND RECOGNIZE YOU BY NAME OR PHONE NUMBER WHEN IT IS YOUR TURN TO SPEAK. THIS WILL ALLOW EVERYONE TO BE HEARD IN A TIMELY MANNER.

8. **AWARDS AND RECOGNITIONS: None**

9. COUNCIL COMMITTEE REPORTS

9.A. Finance, Legal, and Public Safety Committee

9.B. Public Works and Planning and Zoning Committee

10. CONSENT AGENDA

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. Approve the August 18, 2020 Council Meeting Minutes.

10.B. Approve the August 24, 2020 Budget Workshop Minutes.

10.C. Approve the Claims List.

10.D. Amendment #1 to KTM Engineering Agreement for Well #10.

10.E. Disclosure of New Hire Personnel per SDCL 6-1-10: Assistant Finance Officer since 8/31/2020, Lori Woolsey (\$89,448.88 annually); Purchasing Specialist since 8/31/2020, Lynette Caulder-Hummel (\$29.69/hr); Accounts Payable Specialist since 8/31/2020, Matt Birrenkott (\$30.44/hr); Human Resource Director since 8/31/2020, Mia Semmler (\$75,250.24 annually). Reclassification(s) & Title Change(s): Marketing and Events Director since 8/30/20, Jimmy Dettman (\$73,414.87 annually); Senior Executive Assistant since 8/30/20, Rebecca Davis (\$81,036.27 annually).

10.F. Approve mayor to sign, a Municipal Advisor Agreement with Colliers International Securities for TIF #5, to consider the issuance and creation of Tax Increment District #5.

11. INFORMATIONAL ITEMS

11.A. Information on Tax Assessment District - Kent Hagg.

11.B. August 2020 Building Permit Summary.

12. REPORTS FROM BOARDS AND/OR COMMISSIONS

12.A. Report from August 24, 2020 Planning Commission Meeting.

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS

14.A. Discussion on Opening Meetings Back Up to the Public.

14.B. Plat #200108 - Final Plat for Lot 1 and 2 of Block 1 of Alpha Omega Subdivision more generally described as east of Well No. 6 on the north side of the west end of West Sunnydale Road.

- 14.C. Development Agreement for Northern Lights Subdivision.
- 14.D. Approve Special Event Permit for Beer Tent for Patriot Day.
- 14.E. Approve Special Alcohol License for Patriot Day.
- 14.F. Change Order #1, Final Quantities, 2020 Crack Sealing Project.
- 14.G. Authorize Mayor to sign forms for the Economic Development Administration (EDA) Application for Yorktown Blvd.
- 14.H. Discuss and decide action on First reading of Ord. #657, 2021 Budget.

15. DEPARTMENT HEAD REPORTS

- 15.A. Planning and Zoning - Update on Zoning Ordinance Revision.

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION: None

18. ADJOURNMENT

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.