

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday September 5, 2017
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CONSENT AGENDA: Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the August 15, 2017 Common Council Meeting Minutes and August 21, 2017 Special Common Council Meeting Minutes.

6. To approve Payroll 18 (August 6 to August 19) Total Payroll \$58,616.51; General Government: \$2,515.38; Finance Office: \$8,182.55; Police Department: \$22,391.77; PW Street Maintenance: \$5,706.10; PW Parks \$6,188.97; Planning & Zoning: \$5,081.91; P & Z Board: \$750.00; PW Water Production \$2,585.96; PW Water Distribution: \$4,061.89 and PW Sewer Collection: \$1,151.98.

7. To approve the claims, loan payments, and hand checks.

To discuss and decide action on Consent Agenda Items 5-7.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

8. FINANCE: Discuss and decide action on second reading of Ordinance 579, 2018 Budget.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

9. FINANCE: Discuss and decide action on first reading of Ordinance 580, 2017 Supplemental Budget Appropriation.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

10. FINANCE: Approve USDA Form 1942-A (Bond Counsel Agreement) with Todd Meierhenry for East Mall Drive, TIF #3 project.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

11. FINANCE: Approve and authorize Mayor to sign engagement letter for legal counsel with Todd Meierhenry for the Special Assessment Bond, BID #2 project.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

12. FINANCE: Approve quote from Hilton Garden for the Staff/Volunteer Recognition and Holiday Party to be held December 9. (Best of three quotes)

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

13. FINANCE: Authorize Mayor to sign and approve the Public Assurance Alliance Insurance Declaration Renewal Packet for the 2017-2018 term.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

14. FINANCE: Discuss and decide action on declaring various surplus items referenced in Resolution No. 2017-27.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

15. FINANCE: Discuss and decide action on new Package (off-sale) Liquor License and Application submitted by Doyle Estes, Saint Patrick LLC for Box Elder Liquor.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

16. COUNCIL MEMBER ALLEN: Discuss and decide appointment of City Council Members and constituents to the Public Safety Committee.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

17. PLANNING & ZONING: Discuss and approve Preliminary Plat for Lot 77 of Block 1, Lots 9-11 of Block 17, and Lot 1 of Block 18 of Thunderbird Subdivision, Box Elder, Pennington County, South Dakota.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

18. PLANNING & ZONING: Discuss and approve Preliminary Plat for Freedom Estates Plat of Lots 1 through 3, Block 5, Freedom Estates Subdivision, Box Elder, Pennington County, South Dakota.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

19. PLANNING & ZONING: Discuss and approve the concept of rezoning future lots 1 through 3 of Block 5, of Freedom Estates Subdivision from Agricultural to General Residential 3 (Mixed Use Residential).

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

20. PUBLIC WORKS: Discuss and decide action on Resolution 17-26 to Amend the Public Works Department Fee Schedule for the use of city owned Hydrant Meters.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

21. PUBLIC WORKS: Discuss and approve Bill of Sale and Hold Harmless Agreement with VRC Metal Systems, LLC for playground equipment.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

22. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

23. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

24. OTHER REPORTS:

Economic Development:

25. CITIZEN INPUT:

26. EXECUTIVE SESSION: Session started at _____ pm; Out of Executive Session at _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

27. ADJOURNMENT: _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers