

**City of Box Elder
Planning and Zoning Department**

420 Villa Drive, Box Elder, SD 57719
Phone: 923-1404 Fax: 923-4264 www.boxelder.us

**PARKING
PERMIT
APPLICATION**

Applicant name: _____ Date: _____

Applicant mailing address: _____

Applicant e-mail address: _____ Phone: _____

Type of structure:

- Mobile Home (single wide) Mobile Home (double wide) Modular Home
 Manufactured Home Stick built home Detached garage
 Commercial/Industrial structure Other: _____

What is the address where the structure will be parked? _____

What is the address where the structure will be permanently placed? _____

Legal description of the destination property: _____

Foundation type: Basement Crawl Space Slab on Piers Slab on grade Piers

Estimated date of placement of the structure on the foundation: _____

This Application form must be accompanied by:

- A non-refundable Parking Permit Application Fee of \$50.00.
- An additional non-refundable Late Application Fee of \$100.00 if parking begins before Permit approval by the Planning & Zoning Commission.

I hereby certify that the above information is accurate and correct. I understand that if I fail to display the issued Parking Permit Placard on the front of the structure being parked or if I fail to have the structure placed on its foundation and skirted, if applicable, that I will be subject to a citation for a Class II Misdemeanor.

Applicant's signature

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Date received: _____ The Placard will not be issued until approved by P&Z.
There must be at least 1 week between receipt of the Application and the P&Z meeting.
This Application will be scheduled for the Planning Commission meeting of _____.