

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, September 6, 2016**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CONSENT AGENDA:** Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**5. To approve the reading of the September 20, 2016 Common Council Meeting Minutes.**

**6. To approve Payroll 20 (Sep 4 to Sep 17) Total Payroll \$51,355.41; General Government: \$2,240.38; Finance Office: \$1,926.56; General Finance: \$2,6632.89; Police Dept: \$22,912.75; PW Street Maintenance: \$3,272.12; PW Animal Control: \$1,028.50; PW Sign Inspection: \$116.88; PW Parks: \$3,922.47; Planning & Zoning: \$4,673.20; Planning & Zoning Board: \$425.00; PW Water Production: \$2,692.94; PW Water Distribution: \$74,440.21; PW Sewer Collection: \$1,071.51.**

**7. To approve the claims, utility refunds, loan payments and hand checks.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CITY BUSINESS:**

**8. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Resolution 16-18, amending Tax Increment District #3 project plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**9. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on amended Tax Increment District #3 project plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**10. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on zoning amendment 160119 for Elk Vale Business Park for 640 Denali Drive in Northern Lights Subdivision from commercial to residential and from commercial to general commercial. Property change is to include four lots for fourplex, one lot for duplex, and the rest to be designated as general commercial.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**11. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on zoning amendment 160120 for Robert Hayes for 119 South Ellsworth Road from residential to highway service.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**12. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on zoning variance 160120 for Robert Hayes for 119 South Ellsworth Road, to be used for outdoor storage

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**13. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Resolution 16-23, vacating Lots H14 and H15.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**14. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on request to stage homes in Cheyenne Pass Subdivision. The homes will be placed in Cheyenne Subdivision.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**15. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Resolution 16-24, authorizing Mayor to sign the South Dakota State Department of Transportation joint powers agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**16. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on moving permit for William Maher to move a single wide trailer from 240 North Ellsworth Road #56 to 14765 Bus Barn Road. The permit is to remove the trailer to the salvage yard.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**17. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on pay application 1 to Hills Materials for South Ellsworth Road reconstruction in the amount of \$94,983.91.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**18. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on proposal for engineering design services contract with KTM Design Solutions for the Ghere Well rehabilitation project.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**19. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on pay application 1 to Water System Drilling Inc for Ghere Well rehabilitation study in the amount of \$28,404.54.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**20. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**21. COUNCIL REPORTS:**

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

**22. OTHER REPORTS:**

Economic Development:

**23. CITIZEN INPUT:**

**24. EXECUTIVE SESSION:**

Out of Executive Session at \_\_\_\_\_

**25. ADJOURNMENT: at** \_\_\_\_\_

Motion:

Second:

Vote: Yes \_\_\_\_\_

No \_\_\_\_\_

Allen

Cowley

Curry

Hegel

Hollinshead

Weathers