

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday October 3, 2017
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CONSENT AGENDA: Agenda items 5 through 9 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the September 19, 2017 Common Council Meeting Minutes.

6. To approve Payroll 20 (September 3 to September 16) Total Payroll \$61,460.83; General Government: \$2,540.38; Finance Office: \$8,463.05; Police Department: \$23,861.30; PW Uniform Allowance: 3,375.00; PW Street Maintenance: \$5,790.91; PW Parks \$4,158.99; Planning & Zoning: \$5,081.91; P & Z Board: \$300.00; PW Water Production \$2,634.11; PW Water Distribution: \$4,051.09 and PW Sewer Collection: \$1,204.09.

7. To approve the claims, loan payments, and hand checks.

8. Approve Business (Application #751) and Retail (on-off sale) Malt Beverage Licenses for MIS AMIGOS #1751.

9. Approve Business license for Permanent Make-up by Tasia, application #1750.

To discuss and decide action on Consent Agenda Items 5-9.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

10. COUNCIL PRESIDENT HOLLINSHEAD: Discuss and decide action regarding the need for a fulltime in-house City Attorney, and authorize the City Administrator to initiate hiring process for an in-house attorney.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

11. PLANNING & ZONING: Authorize Mayor to sign grant agreement for local infrastructure improvement on the Ellsworth/225 Water Line (VRC Metal).

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

12. PLANNING & ZONING: Discuss and decide action regarding Sunset Ranch, Preliminary Plat Application #170153 for Lots 8A, 8B, 9A, 9B, 10A, 10B, and Lot 10C of Block 1, (Outside the City in the Extra Territorial Jurisdiction with Penn. Co.).

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

13. PLANNING & ZONING: Discuss and decide action regarding 1st Reading of Rezoning Ordinance 582 for 334 Lefler Lane from General Commercial to General Residential II (GR-2) Moderate density.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

14. PLANNING & ZONING: Discuss and decide action regarding Resolution 17-25, to allow for the waiving of fees related to zoning amendments, when the zoning complies with the Comprehensive Plan Future Land Use Map.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

15. LEGAL: Discuss and decide approval to 2nd Reading of Ordinance #581, amendments to Ordinance #521 – Liquor Licenses.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

16. FINANCE/MAYOR: Authorize Mayor to sign a contract for entertainment to be provided by Gordy Pratt for the Staff Recognition/Christmas Party in the amount of \$750.00.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

17. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

18. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

19. OTHER REPORTS:

Economic Development:

20. CITIZEN INPUT:

21. EXECUTIVE SESSION: Session started at _____ pm; Out of Session at _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

22. ADJOURNMENT: _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers