

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, October 21, 2014

7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

5. EXECUTIVE SESSION: For contractual as per SDCL 1-25-2 Sub 5

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

Out of Executive at _____

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

6. CONSENT AGENDA: Agenda items A through I on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

A. To approve the reading of the October 7, 2014 Common Council Minutes.

B. To approve Payroll 21 (September 21 to October 4): Total Payroll \$46,592.36; General Government: \$1,153.85; Finance Office: \$1,852.00; General Financial: \$4,501.58; Police Dept: \$20,195.57; PW Street: \$5,194.52; Animal Control: \$510.00; Sign Inspection: \$403.75; PW Parks: \$2,909.28; Planning & Zoning: \$2,979.60; PZ Board: \$450.00; PW Water Production: \$2,589.98; PW Water Distribution: \$2,950.03; PW Sewer Collection: \$902.20.

C. To approve the Claims, Utility deposit refunds, and Hand Checks.
Remove Item # 1 from Claims for separate consideration.

D. To approve Package (Off sale) Malt Beverage license for Love's Travel Stops & Country Stores Inc, Store #602, located at 130 Liberty Boulevard. New license.

E. To approve a Retail (on-off sale) Malt Beverage License for Big C Properties – The Jug Liquor Store, located at 135 S Ellsworth Rd. License transfer.

F. To approve Business License Application #1604 by Anita Distel for I Need A Quilt, long arm quilting, located at 516 Swallow Drive, Box Elder.

G. To approve Business License Application #1607 by Love's Travel Stops and Country Stores Inc, a convenience store with gasoline, fast food, tire sales/repair, light mechanical and roadside assistance, located at 130 Liberty Blvd, Box Elder.

H. To approve Business License Application #1608 by Garfield Enterprises for Kidz Cottage, a daycare, located at 316 Villa Dr, Box Elder.

I. To approve Business License Application #1609 by Jennifer Monroe for Monroe Daycare, located at 1024 Sitting Bull Ct, Box Elder.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

7. CITY BUSINESS:

A. PLANNING/ZONING DEPARTMENT: To approve continuation of Conditional Use Permit #130169 for Kenneth Jobbins. PZ Commission recommends continuation of CUP at 502 Box Elder Rd West without change

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

B. PLANNING/ZONING DEPARTMENT: To approve Conditional Use Permit #140145 for Contraband LLC. Application received to operate a wholesale alcohol blending facility with a small retail off sale store at 300 Box Elder Rd West.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

C. PLANNING ZONING DEPARTMENT: To approve Floodplain Development Permit #140148 for David Jasper at 112 Rosehill Drive.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

D. PUBLIC WORKS DEPARTMENT: To discuss and approve ECIVIS master subscription and service agreement.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

E. Review and decide action on business incubator contract with Box Elder Fitness

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

8. DEPARTMENT HEAD REPORTS TO COUNCIL:

Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

9. COUNCIL REPORTS: Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

10. OTHER DEPARTMENT REPORTS: Chamber of Commerce; Economic Development

11. CITIZEN INPUT:

12. ADJOURNMENT: _____

Motion: **Second:** **Vote: Yes** _____ **No** _____