

CITY OF BOX ELDER CITY COUNCIL
Tuesday, October 15, 2019
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

There is a public hearing scheduled for this meeting. If you wish to speak on the matter, please sign in at the back table prior to the meeting.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC HEARING**
Rezoning of 114 Box Elder Road (Lot 1R of Lot D of Southgate Addition (formerly Lot 1 and a portion of Lot 3R of Lot D of Southgate Addition) Located in the W½ SE¼ of Section 19, T2N, R9E, B.H.M., Box Elder, Pennington County, SD) from General Commercial to Highway Service (Ordinance #634).
- 7. PUBLIC COMMENT (3-minute time limit per speaker):**
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. Any resident wishing to have the Council act on an item at a Common Council Meeting shall complete an agenda request item form and turn it into the City Clerk.
- 8. AWARDS AND RECOGNITIONS: None**
- 9. COUNCIL COMMITTEE REPORTS**
 - 9.A.** Finance, Legal, and Public Safety Committee
 - 9.B.** Public Works, Planning and Zoning, and Community and Economic Development Committee
- 10. CONSENT AGENDA**
Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
 - 10.A.** Approve the Reading of the October 1, 2019 Common Council Meeting Minutes.
 - 10.B.** Approve Claims List.

- 10.C.** Disclosure of new hire personnel per SDCL 6-1-10: Kristen Schmanski--Human Resources Specialist, \$50,994.19/annually, hire date of 10/17/2019; Krista Shipley--Purchasing Specialist \$50,994.19/annually, hire date of 10/15/2019. Title Changes Only: Ron Koan from Planning and Zoning Director to Community Development and Public Works Coordinator; Mandy Morris from Accountant to Lead Assistant Finance Officer.
- 10.D.** Second Reading of Ordinance 631 - Rezoning request #170220A from Agricultural to Highway Service located east of the intersection of Liberty Blvd and Prairie Drive.
Approve Second Reading.
- 10.E.** Second Reading of Ordinance # 632 - Rezoning request #170220B from Agricultural, Residential, and Highway Service to Mix Use Residential located southeast of the intersection of Liberty Park Drive and Constitution Blvd.
Approve
- 10.F.** Second Reading of Ordinance # 633 - Rezoning request #170220C from Agricultural to General Residential II located east of the intersection of Prairie Road and Liberty Park Drive.
Approve
- 10.G.** Authorize the Mayor to sign all related documents for the East Mall Drive Revised H-Lots.
Approve authorization of Mayor to sign documents.

11. INFORMATIONAL ITEMS: None

12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS

- 14.A.** 1st Reading of Ordinance #634 - Rezone #190179 by the City of Box Elder on behalf of Scott and Betty Allen to rezone Lot 1R of Lot D of Southgate Addition from General Commercial to Highway Service more generally described as 114 Box Elder Road
Approve First Reading.
- 14.B.** Minor Plat #190178 by Versatile Construction on behalf of Elite Custom Homes LLC for Lot 22AR and Lot 22BR of Block 1 of Raider Point Subdivision more generally described as 324 & 328 Spirit Drive
- 14.C.** Major Amendment #1 to the Fox Borough Planned Development by KTM Design Solutions on behalf of Fox Development Company to reduce lot size requirements for Lots A-D of Block 1 of Fox Borough Subdivision to allow 15 unit dwelling on 0.51 acre +/- (22,215 square foot +/-) ; to allow twenty-foot front yard setbacks on Lots 1A and 1B – 6A and 6B, 7, 8A and 8B, 9, 10A and 10B, 11, 12A and 12B – 17A and 17B of Block 1 and Lots 1-34 of Block 2 of Fox Borough Subdivision, Section 17, T2N, R9R, B.H.M., Box Elder, Pennington County, SD; and for the Public Works Department to determine the location of “No Parking” signs.
- 14.D.** Resolution 19-21 - Petition for Voluntary Annexation for Lots 15-17 of Block 1, Lots 9-14 of Block 3, Lots 9-16 and Lots 27-29 of Block 4, Lots 5-9 and Lots 40-43 of Block 5, and Lots 8-

11 of Block 6 and Dedicated Right-of-Way, Freedom Landing Subdivision located in the NW¼ of the SE¼, Section 8, T2N, R9E, B.H.M., Meade County, SD more generally described as being east of the end of Bull Run Drive, Antietam Drive, and Mace Drive

14.E. Approve Color Selection for Garbage Service Totes (Color #149, dark gray granite).
Approve color selection.

14.F. Recommend Mayor to approve Applicant Pro which includes per-view assessments testing, onboarding, Applicant Pro premium recruiting, and priced per needed background checks.
Approve Invoice.

15. DEPARTMENT HEAD REPORTS

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION: None

18. ADJOURNMENT

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.