

**BOX ELDER PLANNING & ZONING COMMISSION MEETING MINUTES  
FOR THE REGULAR MEETING OF OCTOBER 10, 2016 AT 7:00 P.M.  
TO BE HELD IN THE COUNCIL CHAMBERS OF BOX ELDER CITY HALL**

**CALL TO ORDER**

*Chairman Hanson called the meeting to order at 7:00 PM.*

**ROLL CALL**

**Hanson, Irwin, Labine, Rick, Zuhlsdorf**

*Commission Members Absent: Fry*

*Staff present: Planning Director Koan*

*Number of guests present: 1*

*Council Present: Allen*

**APPROVAL OF AGENDA**

1. To approve the agenda for the **October 10, 2016** regular meeting.

*Motion by Rick, seconded by Zuhlsdorf, to approve the agenda for **October 10, 2016** as presented.*

*Vote: Passed Unanimously*

**OLD BUSINESS**

2. To approve the minutes of the Commissions regular meeting of **September 26, 2016**.

*Motion by Labine, seconded by, Zuhlsdorf to approve the **September 26, 2016** Planning Commission Minutes as presented.*

*Vote: Passed Unanimously*

**NEW BUSINESS**

3. Review and recommendation to Council on Application for Floodplain Development Permit #160129 by Duane Kirk for a 10' x 75' deck at 311 W Sunnydale Road (Tract 2R3 of DeJong Subdivision in the SE $\frac{1}{4}$  SE $\frac{1}{4}$  of Section 24 and in the in the N $\frac{1}{2}$  NE $\frac{1}{4}$  and NE $\frac{1}{4}$  NW $\frac{1}{4}$  of Section 25, all in T2N, R8E, B.H.M., Box Elder, Pennington County, SD).

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**Discussion:** Koan explained the deck is an addition to the new mobile home recently placed at this location, and a new floodplain development application is required for the additional work.

Motion by Irwin seconded by, Zuhlsdorf to approve to approve Floodplain Development Permit #160129 by Duane Kirk, and recommend the City Council do the same.

Vote: Passed Unanimously

**MAYORS REPORT:** Not present and nothing to report

**GUEST INPUT:** No guest input provided.

**ADMINISTRATIVE REPORTS:**

S. Ellsworth Road project is completed and the detour/emergency Road has been locked.

The City has entered into an agreement with the SDDOT in regards to the construction of East Mall Drive and the obliteration of the North I-90 Service Road. (This project may also include extension of Americas Way, and Seger Drive; as well as extension of Northern Lights Blvd.)

Koan advised there has been an inquiry into a possible animal shelter/boarding facility to be located east of the Pizza Hut. After some discussion, the Commission advised they did not have any issue with the concept, however, the base representative needs to weigh in on the matter.

**COMMISSION INPUT:**

Base Representative: Not present

Hanson: N/A

Irwin: N/A

Labine: Questioned about the new lumber at 704 Line Road. Koan advised that Keith had made contact with the occupant, and they are going to neatly stack the items and cover with a tarp, as permitted by ordinance.

Rick: Advised the street light near 852 Line Road is still out and has been for about two weeks. Koan advised he would pass it along to Public Works.

Zuhlsdorf: N/A

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**ADJOURNMENT**

*Being no further business, motion by **Rick**, seconded by **Irwin**, to adjourn **October 10, 2016 Planning Commission Meeting.***

***Vote: Passed Unanimously***

*The Commission meeting was adjourned at **7:10** PM.*