

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, November 6, 2018

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete an Agenda Request Item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC COMMENT** (3-minute time limit per speaker):
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 7. AWARDS AND RECOGNITIONS:**
- 8. COUNCIL COMMITTEE REPORTS**
 - A. LEGAL, FINANCE AND PUBLIC SAFETY**
 - i. Michael Hanson, Steve Cowley, and Rick McPherson
 - B. PUBLIC WORKS AND PLANNING AND ZONING**
 - i. Michael Knight, Scott Allen, and Dawn Beltran
- 9. CONSENT AGENDA:** Agenda items A through O on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
 - A.** To approve the reading of the October 16, 2018 Common Council Meeting Minutes.
 - B.** To approve Payroll.
 - C.** To approve the claims, loan payments, and hand checks.

- D. Disclosure of new hire personnel per SDCL 6-1-10 since 9/04/18; Public Works Department: Dillon Arch (10/19/18 \$33,251.97).
- E. To approve Flood Plain Development Application for Fox Borough Subdivision.
- F. To approve Grading Permit Application for Fox Borough Subdivision.
- G. To approve Preliminary Plat for Freedom Estates Phase #4.
- H. To approve Minor Plat for William C. Gikling (Land donated for park).
- I. To approve Minor Plat for Lot 3A & 3B, Block 2, Creekside Subdivision.
- J. To approve Plat of Wileman Acres Subdivision in the Extra Territorial Jurisdiction with Pennington County.
- K. To approve Final Plat for Stealth Ridge Subdivision.
- L. To approve Business License #1811 – Jo-Jo Bean’s Bath Treats.
- M. To approve Business License #1814 – The Launch Box, LLC.
- N. To approve Liquor License Applications (Renewals):
 - 1. Atlantis LLC – LaQuinta Inn & Suites. Package (off-sale) Liquor (PL-20193).
 - 2. Atlantis LLC – Atlantis LLC. Convention Center (on-sale) Liquor (CL-15415).
 - 3. J & L Market, Inc. – J & L Market. Package (off-sale) Liquor (PL-4537).
 - 4. Love’s Travel Stops & Country Stores, Inc. – Loves Travel Stop #602. Retail (on-off sale) Wine and Cider (RW-21458).
 - 5. MG Oil Company – Truck Stop Lounge North. Retail (on-sale) Liquor (RL-5462).
 - 6. MG Oil Company- Truck Stop Restaurant & Lounge. Retail (on-sale) Liquor (RL-5383).
- O. Approval of FY19 Health Pool of SD Rates (Health and Life Insurance) with a 0% Increase from FY18.

10. INFORMATIONAL ITEMS:

11. REPORTS FROM BOARDS AND/OR COMMISSIONS:

12. UNFINISHED BUSINESS:

- A. Discuss and decide action on William & Tammy Dennert's payment plan and/or adjustment on outstanding invoice of \$5005.64 for water leak.

B. Discuss and decide action on BMX Track 2019 racing season and insurance.

13. NEW BUSINESS:

A. Review and discuss Council Attendance Policy.

B. Discuss new City Collection Agency (Advanced Asset Alliance).

C. First Reading of Ordinance #615 – Setting Forth Provisions for Compliance with SDCL 1-27: Public Records and Files.

14. DEPARTMENT HEAD REPORTS:

15. COUNCIL MEMBERS:

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT: _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.