

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, November 18, 2014

7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Coatney **Second:** Curry Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

5. PUBLIC HEARING: Public Hearing on adoption of updated Comprehensive Plan

6. PUBLIC HEARING: Public Hearing on adoption of Master Transportation Plan

7. PRESENTATION: Don Hermann – Wellmark BlueCross BlueShield

8. EXECUTIVE SESSION:

Motion: Allen Cowley Coatney **Second:** Curry Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

Out of Executive at _____

Motion: Allen Cowley Coatney **Second:** Curry Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

9. CONSENT AGENDA: Agenda items A through E on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

A. To approve the reading of the November 4, 2014 Common Council Minutes.

B. To approve Payroll 23 (October 19 to November 1): Total Payroll \$46,413.51; General Government: \$1,693.85; Finance Office: \$1,852.00; General Financial: \$2,474.49; Police Dept: \$19,720.82; PW Street: \$8,239.79; Animal Control: \$765.00; Sign Inspection: \$306.85; PW Parks: \$3,161.38; Planning & Zoning: \$3,069.84; PZ Board: \$450.00; PW Water Production: \$2,345.60; PW Water Distribution: \$2,955.69; PW Sewer Collection: \$902.20.

C. To approve the Claims, Utility deposit refunds, and Hand Checks.

D. To approve renewal of Package (off sale) Liquor license for J & L Market, located at 520 N Ellsworth Rd Ste 1B.

E. To approve new application of Retail (on-off sale) Wine license for Love's Travel Stops & Country Stores, Inc (Store #602), located at 130 Liberty Blvd.

Motion: Allen Cowley Coatney **Second:** Curry Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

10. CITY BUSINESS:

A. PUBLIC WORKS DEPARTMENT: To discuss and approve ECivis master subscription and service agreement.

Motion: Allen Cowley Coatney **Second:** Curry Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

B. PUBLIC WORKS DEPARTMENT: To approve second reading of Ordinance #551, Water Department Regulations.

Motion: Allen Cowley Coatney **Second:** Curry Haddenham **Vote: Yes** _____ **No** _____
Hollinshead

C. FINANCE DEPARTMENT: To approve Maintenance Agreement 10/31/2014 – 10/30/2015 for Century Business Products for the Copiers/printers.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

D. FINANCE DEPARTMENT: To discuss and decide on banner media MyBaseGuide. This is a mobile app version of the base guide that we already advertise in.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

E. PLANNING/ZONING DEPARTMENT: To approve Resolution 14-20, a resolution giving approval to the issuance of Tax Incremental Revenue Bonds, in one or more series, to finance the project costs and authorizing the sale of said Tax Incremental Revenue Bonds and the terms thereof.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

F. PLANNING/ZONING DEPARTMENT: To approve and authorize necessary signatures on the Legal Services Agreement; Bond Form; Signature and Non Litigation Certificate; Attorney Non Litigation Certificate; Rural Utilities Service Right-of-Way Certificate; Title Opinion Concerning Land in Project or Title Insurance Policy; Attorney's Certificate Re Incorporation.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

G. PLANNING/ZONING DEPARTMENT: To approve Resolution 14-22, a Resolution adopting an update of the Comprehensive Plan.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

H. PLANNING/ZONING DEPARTMENT: To approve Resolution 14-23, a Resolution adopting a Master Transportation Plan.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____

11. DEPARTMENT HEAD REPORTS TO COUNCIL: Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

12. COUNCIL REPORTS: Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

13. OTHER DEPARTMENT REPORTS: Chamber of Commerce; Economic Development

14. CITIZEN INPUT:

15. ADJOURNMENT: _____

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead
Second: _____
Vote: Yes _____ **No** _____