

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, November 17, 2015
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. CITY ATTORNEY: Swearing in of new Ward 3 Council Member – Tricia Weathers.

5. Approve Agenda

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

6. PUBLIC WORKS/ANIMAL CONTROL DEPARTMENT: To discuss and decide action on customer request for hearing on Animal Control decision regarding dangerous animal.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

7. Presentation: Insurance renewal – Don Herrmann Agency.

8. FINANCE DEPARTMENT: To discuss and decide action on renewal of Insurance.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

CONSENT AGENDA: Agenda items 9 through 13 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

9. To approve the reading of the November 3, 2015 Common Council Meeting Minutes.

10. To approve Payroll 23 (October 18 to October 31) Total Payroll \$44,277.46; General Government: \$1,353.85 Finance Office: \$1,888.80; General Finance: \$2,522.71; Police Dept: \$20,585.00; PW Street Maintenance: \$4,057.76; PW Animal Control: \$268.66; PW Street Signs: \$294.00; PW Parks: \$2,607.40; Planning & Zoning: \$3,162.61; Planning & Zoning Board: \$200.00; PW Water Production: \$2,415.94; PW Water Distribution: \$4,000.53; PW Sewer Collection: \$920.20.

11. To approve the Claims, Utility deposit refunds, and Hand Checks.

12. To approve renewal of Package (off sale) Liquor license #1613 for Mini Mart Inc dba Loaf N' Jug #449 at 437 N Ellsworth Rd.

13. To approve recommendation from Pennington County on abatement for Chase Manhattan in the amount of \$798.36. Mobile home was moved to North Dakota in 2013 without a moving permit. Pennington County Treasurer has been unable to pursue and declared the 2013 taxes uncollectable.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

CITY BUSINESS:

14. MAYOR: To discuss and decide action on “Shop Local” Promotion – Small Business Saturday November 28th with a drawing to be held December 4th.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

15. FINANCE DEPARTMENT: To discuss and decide action on renewal of maintenance agreement with Century Business Products for the printers/copiers and to authorize necessary signatures.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

16. PLANNING/ZONING DEPARTMENT: To discuss and decide action on award of Emergency Siren Project.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

17. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Application for Grading Permit #150152 by Savvy Design Storage located on Liberty Boulevard.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

18. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Application for Minor Plat #150144 by Darrell and Dianna Phillips for Tract 1A and 1B of R/C Subdivision (22477 150th Avenue).
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

19. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Resolution 15-36, a resolution to approve plat #150144.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

20. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Application for Minor Plat #150146 by Thunderbird Realty LLC for Lot 76 of Block 1, Thunderbird Subdivision.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

21. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Resolution 15-37, a resolution to approve plat #150146.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

22. PUBLIC WORKS DEPARTMENT: To discuss and decide action on recommendation from LBG (Legette, Brashears, & Graham, Inc) study on Well 7.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

23. PUBLIC WORKS DEPARTMENT: To discuss and decide action on 20% match for Radar Hill Road repair.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

24. FINANCE DEPARTMENT: To discuss and decide action on cleaning service.
Motion: Second: Vote: Yes_____ No_____
Allen Cowley Curry Hegel Hollinshead Weathers

25. DEPARTMENT HEAD REPORTS:
Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

26. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

27. OTHER REPORTS:

Chamber of Commerce:

Economic Development:

28. CITIZEN INPUT:

29. EXECUTIVE SESSION:

Out of Executive Session at _____

30. ADJOURNMENT: at _____

Motion:

Second:

Allen

Cowley

Curry

Hegel

Hollinshead

Weathers

Vote: Yes_____

No_____