

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, November 15, 2016
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CONSENT AGENDA: Agenda items 5 through 8 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the November 1, 2016 Common Council Meeting Minutes.

6. To approve Payroll 23 (Oct 16 to Oct 29) Total Payroll \$53,106.87; General Government: \$4,807.68; Finance Office: \$2,043.85; General Finance: \$2,633.03; Police Dept: \$21,710.91; PW Street Maintenance: \$2,612.50; PW Animal Control: \$848.51; PW Parks: \$1,077.36; Planning & Zoning: \$4,832.14; Planning & Zoning Board: \$400.00; PW Water Production: \$3,878.51; PW Water Distribution: \$7,185.06; PW Sewer Collection: \$1,077.32.

7. To approve the claims, utility deposit refunds, and hand checks.

8. To approve renewal of wine license retail on-off sale for Dolgen Midwest – Dollar General Store #15078 at 430 N Ellsworth Rd.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CITY BUSINESS:

9. FINANCE DEPARTMENT: To discuss and decide action on resolution 16-25, a resolution to amend resolution 16-15 to amend the time worked portion of the policy and procedure manual.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

10. FINANCE DEPARTMENT: Proposal presentation by KT Connections for managed information technology services.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

11. FINANCE DEPARTMENT: To discuss and decide action on agreement for managed information technology services.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

12. FINANCE DEPARTMENT/POLICE DEPARTMENT: To discuss and decide action on agreement for CodeRED Next Services agreement.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

13. FINANCE DEPARTMENT: To discuss and decide action on proposal migrate services back to Tyler Technologies (Incode). Migrate from Data Technologies (Summit) to Tyler Technologies (Incode) version 9.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

14. PLANNING/ZONING DEPARTMENT: To discuss and decide action on ordinance 569, to repeal animal control ordinances 497 & 515, which were both recently replaced in their entirety by ordinance 568.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

15. PLANNING/ZONING DEPARTMENT: To discuss and decide action on development review application #160144 minor plat to reconfigure two lots as presented by SD Ellsworth Development Authority on behalf of Ellsworth Air Force Base. The property addresses that will be affected are 14636 and 14642 Harbor Place.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

16. PUBLIC WORKS DEPARTMENT: To discuss and decide action on amendment #1, a work order for project P 1614(00), PCN 05K2, City of Box Elder LGA-55-15, the Radar Hill Rd project

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

17. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance: Pictures for website

Planning & Zoning:

City Attorney:

18. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

19. OTHER REPORTS:

Economic Development:

20. CITIZEN INPUT:

21. EXECUTIVE SESSION: Enter into executive session at _____ pm; Out of Executive session at _____ pm

22. ADJOURNMENT: at _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers