

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday November 7, 2017

6:00 pm Public Hearing, 7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes_____ No_____

PUBLIC HEARING:

5. To hear comments or objections to the establishment of Business Improvement District #2 and the method of raising revenue by special assessments against hotel and motel properties included in Business Improvement District #2 of the City of Box Elder.

6. LEGAL – Todd Meierhenry: Discuss and decide on Ordinance 584 for the creation of BID #2.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes_____ No_____

7. RECESS (until 7:00 p.m.)

8. Call meeting to order

9. Roll Call

CONSENT AGENDA: Agenda items 10 through 14 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10. To approve the reading of the October 17, 2017 Common Council Meeting Minutes.

11. To approve Payroll 22 (October 1 to October 14) and Payroll 23 (October 15 to October 28). Total Payroll 22 \$57,133.17; General Government: \$2,435.38; Finance Office: \$8,883.69; Police Department: \$21,572.34; PW Street Maintenance: \$6,231.80; PW Parks \$4,255.06; Planning & Zoning: \$5,081.91; P & Z Board: \$750.00; PW Water Production \$2,538.50; PW Water Distribution: \$4,196.78 and PW Sewer Collection: \$1,187.71. Total Payroll 23 \$57,311.37; General Government: \$2,285.38; Finance Office: \$8,518.20; Police Department: \$23,535.13; PW Street Maintenance: \$5,855.92; PW Parks \$4,172.78; Planning & Zoning: \$5,159.69; PW Water Production \$2,541.45; PW Water Distribution: \$4,064.04 and PW Sewer Collection: \$1,178.78.

12. To approve the claims, loan payments, and hand checks.

13. To approve renewal of package off-sale liquor license for Loaf 'N Jug #449, PL-5016, at 437 N Ellsworth Rd.

14. To approve renewal of package off-sale liquor license for The Jug Liquor Store, PL-4462, at 135 S Ellsworth Rd.

To discuss and decide action on Consent Agenda Items 10-14.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes_____ No_____

CITY BUSINESS:

15. POLICE DEPARTMENT: Presentation to Lieutenant Christopher R. "Bull" Misselt for 20 years of service.

16. CITIZEN: EMIL ARGUELLO: Requesting Extension to Nov. 15th to Pay Outstanding Balance of Water Bill and to

appeal \$100.00 Administration Fee for failure to pay water bill.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

17. CITIZEN: MONTE CARLSON: Request by Monte Carlson to adjust utility bill \$104.99; high usage due to toilet leak while he was out of state.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

18. CITIZEN: JOSH KELLY: Request by Josh Kelly to connect to East Base Water Line System for City Water (Outside the City Limits Request).

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

19. CITIZEN: HOLLY PALMER: Discuss and decide action regarding chickens within the City limits.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

20. WELLMARK – THERESA KOCER: Presentation on “Grandfathered” Health Insurance plan, premium quote for 2018 and discussion on additional insurance options.

21. SD HEALTH POOL– SANDI LARSON: Presentation on SD Health Pool, Health Insurance plan, premium quote for 2018 and discussion on additional insurance options.

22. FINANCE – Online Auction Agreement with Purple Wave: Obtain Council approval for Mayor to sign agreement and supply list documents with Purple Wave to utilize online auction to liquidize surplus items.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

23. LEGAL – Response to Citizens Glenn and Sonya Evans: Recommendation to deny request for refund and utility bill adjustment; allow Public Works Director to send formal letter to Mr. and Mrs. Evans providing Council’s decision and establishing a deadline for connecting to the City’s sewer main in Damview.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

24. LEGAL – Response to Pennington County Emergency Management request for payment for Flood Warning System: Recommendation to approve request for Payment with the understanding that payment in 2018 will not be likely without a formal agreement in place.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

25. PLANNING & ZONING: Discuss and take action regarding reappointment individuals to Planning Commission each with a five (5) year term as per Ordinance 33.01.05, to expire May 1, 2022. Letters of Interest received from: Mike Hanson, Al Labine, & Michael Knight.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

26. PLANNING & ZONING: Second reading of City Ordinance #583, adoption of Title 52 Sanitary Sewer Regulations and repealing Ordinance #550.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

27. PLANNING & ZONING: Obtain Council approval for Floodplain Development Permit #170174 application; by John Maki on behalf of Lisa Stemper for 404 Box Elder Road West (Lot Q of the NW¼SE¼ of Section 24, T2N, R8E, B.H.M., Box Elder, Pennington County, SD).

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

28. PLANNING & ZONING: Obtain Council approval for Final Plat #170015 application; by Elk Vale Business Park LLC for Northern Lights Subdivision Phase 2 (Lots 1 thru 25, Block 8 and Lot 1, Block 9 of Northern Lights Subdivision and Dedicated Right-Of-Way, Formerly a Portion of the SW¼ of the SE¼ Less Northern Lights Subdivision, Northern Lights Commercial Park and Less Right-Of-Way; and a Portion of the W½ of the W½ of the SE¼ of the SE¼ Less Northern Lights Subdivision and Less Right-Of-Way; All located in Section 27, T2N, R8E, B.H.M., Box Elder, Pennington County,

SD).

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes _____ No _____

29. PLANNING & ZONING: Discuss and decide action regarding an agreement between the City of Box Elder and Box Elder Economic Development regarding use of the old Waste Water Lagoon area.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes _____ No _____

30. PUBLIC WORKS: Request to set Public Hearing date for November 21st meeting on Park's Department Master Plan for Community Park.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes _____ No _____

31. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

32. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

33. OTHER REPORTS:

Economic Development:

34. CITIZEN INPUT:

35. EXECUTIVE SESSION: Legal Session started at _____ pm; Out of Session at _____ pm.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes _____ No _____

36. ADJOURNMENT: _____ pm.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes _____ No _____