

CITY OF BOX ELDER CITY COUNCIL
Tuesday, May 5, 2020
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

TO ENCOURAGE THE PRACTICE OF SOCIAL DISTANCING, THE CITY OF BOX ELDER RECOMENDS YOU REMOTELY ATTEND THE MAY 5, 2020 CITY COUNCIL MEETING VIA A SCHEDULED ZOOM MEETING. INSTRUCTIONS ON JOINING THE ZOOM MEETING ARE PROVIDED BELOW.

THE CITY OF BOX ELDER ENCOURAGES WRITTEN SUBMISSION OF PUBLIC COMMENT BY EMAIL TO: CITYCLERK@BOXELDER.US. ALL SUCH WRITTEN COMMENTS WILL BE READ ALOUD AT THE MEETING DURING THE PUBLIC COMMENT PERIOD. PLEASE INCLUDE YOUR NAME AND ADDRESS IN ALL WRITTEN PUBLIC COMMENT SUBMISSIONS

There is a public hearing scheduled for this meeting. If you wish to speak on the matter, please send an email to cityclerk@boxelder.us before the meeting; during the meeting, click on the reaction button on the bottom-right of your screen (or dial * 9 on your phone if attending by phone). Staff will unmute you and call your name or your telephone number.

Join Zoom Meeting
<https://us02web.zoom.us/j/88522282220>

Meeting ID: 885 2228 2220

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 408 638 0968 US (San Jose)
- +1 669 900 6833 US (San Jose)
- +1 312 626 6799 US (Chicago)

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC HEARING**

6.A. Uniform Alcoholic Beverage License Application: Package (off-sale) Liquor: Dan Bruner, Timmons Market

- 7. PUBLIC COMMENT (3-minute time limit per speaker):**

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

IF YOU WANT TO COMMENT DURING PUBLIC COMMENT, PLEASE CLICK ON THE REACTION BUTTON ON THE BOTTOM RIGHT OF YOUR SCREEN (OR DIAL * 9 ON YOUR PHONE IF ATTENDING BY PHONE) . STAFF WILL UNMUTE YOU AND RECOGNIZE YOU BY

NAME OR PHONE NUMBER WHEN IT IS YOUR TURN TO SPEAK. THIS WILL ALLOW EVERYONE TO BE HEARD IN A TIMELY MANNER

8. AWARDS AND RECOGNITIONS

8.A. Employee Introduction -- Todd Knoll, Public Works -- Streets Operator.

8.B. 1st Quarter Outstanding Service -- Neal Hofer.

9. COUNCIL COMMITTEE REPORTS

9.A. Finance, Legal, and Public Safety Committee

9.B. Public Works, Planning and Zoning, and Community and Economic Development Committee

10. CONSENT AGENDA

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. Approve the April 21, 2020 Council Meeting Minutes.

10.B. Approve the Claims List.

10.C. Disclosure of New Hire Personnel per SDCL 6-1-10: Streets Operator I since 04/21/2020: Todd Knoll - \$37,691.17 annually.

11. INFORMATIONAL ITEMS

11.A. Water Rate Study - Final Draft

11.B. Water rate flyer

12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None

13. UNFINISHED BUSINESS

13.A. Consider Resolution No. 20-11 recognizing a public health emergency and encouraging all individuals and businesses within the City of Box Elder to comply with guidelines and directives established by the CDC and State of South Dakota necessary to slow the community spread of Coronavirus (COVID-19); and recognizing the City's authority to abate nuisances necessary to protect the public health.

13.B. Consider Resolution No. 20-12 authorizing the Public Works Department to abate utility late fees and shut off orders on a case by case bases during the Coronavirus (COVID-19) pandemic.

14. NEW BUSINESS

- 14.A.** Uniform Alcoholic Beverage License Application: Package (off-sale) Liquor : Dan Bruner, Timmons Market
- 14.B.** Review Bid and make Award Recommendation for 2020 Sewer Main Repair Project. FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.C.** 2020 Lawn Care and Nuisance Abatement Service Request for Proposal and Contract. FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.D.** Concrete Street Repair Bid Award. FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.E.** 2020 Crack Sealing Bid Award. FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.F.** Bids for 2020 City Property Mowing (Project PWP 01-2020). FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.G.** Bids for 2020 Street Chip Seal-Thunderbird (Project PWR 03-2020). FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.H.** 2020 Pavement Marking (Street Striping) (PWR 04-2020). FINANCE RECOMMENDING TO NOT AWARD TO BIDDER AT THIS TIME DUE TO ECONOMIC UNCERTAINTY.
- 14.I.** Fireworks Sales Annual License #1876 - Application by Big Fireworks LLC for fireworks sales at 4501 S I-90 Service Road.
- 14.J.** Fireworks Sales Temporary License #1877 - Application by Patriot Fireworks for temporary fireworks sales at 520 N Ellsworth Road.
- 14.K.** Fireworks Sales Temporary License #1879 - Application by Main Street Fireworks LLC for temporary fireworks sales at 4200 N I-90 Service Road.
- 14.L.** Resolution 20-15 and Resolution 20-16 - Petition for Voluntary Annexation for the property more generally described as the former Wagon Wheel Mobile Home Park
- 14.M.** Plat #200052 - Minor Plat of Lot 10 of Block 4, Liberty Park Subdivision more generally described as terminus of Constitution Boulevard.
- 14.N.** Plat #200051 - Layout Plat for Lots 3-7 of Block 9, Lots 1-28 of Block 10, Lots 1-2 of Block 11, Lot 1 of Block 12 of Northern Lights Subdivision
- 14.O.** Floodplain Development Permit #200055 – To allow a covered deck to be constructed at 403 Hwy 1416 West
- 14.P.** Authorize the Mayor to sign all related documents for the US Economic Development Administration Public Works and Economic Adjustment Grant

- 14.Q. Authorize the Mayor to sign document(s) cancelling the Bash Demolition Derby agreement with Jodi Remington
- 14.R. Discussion and vote on waiving the water bill for the community pumpkin patch for 2020.
- 14.S. Discussion on Salute to Ellsworth 2020.
- 14.T. Authorize Mayor to sign amendment to the agreement between Box Elder and AE2S Nexus for the purpose of completing a water rate study.
- 14.U. Declaration of Additional Surplus Property.
- 14.V. Authorize the Mayor to suspend the "Transforming Box Elder" Agreement from May 8, 2020 to July 13, 2020
- 14.W. Material Supply Agreement with Northwest Pipe Fitting
- 14.X. Material Supply Agreement with Core & Main GP, LLC
- 14.Y. Material Supply Agreement with Dakota Supply Group

15. DEPARTMENT HEAD REPORTS

16. EXECUTIVE SESSION

- 16.A. Pursuant to SDCL 1-25-2 (2) (5) for personnel and contractual matters, session started at _____ p.m.; Out of Executive Session at _____ p.m.

17. EXECUTIVE SESSION ACTION

18. ADJOURNMENT

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.