

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, May 5, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**5. CONSENT AGENDA:** Agenda items A through B on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the April 21, 2015 Common Council Meeting Minutes.

**B.** To approve Payroll 9 (April 5 to April April \_\_) Total Payroll \$44,135.46: General Government: \$1,453.85; Finance Office: \$1,888.80; General Financial: \$2,682.76; Police Dept: \$19,497.53; PW Street: \$4,680.68; PW Animal Control: \$388.94; PW Code Enforcement: \$13.50; PW Parks: \$2,438.68; Planning & Zoning: \$3,162.37; Planning & Zoning Board: \$150.00; PW Water Production: \$2,552.95; PW Water Distribution: \$4,305.20; PW Sewer Collection: \$920.20.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**6. UNFINISHED BUSINESS:**

**A. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on continuation of CUP #120023 for Marine Storage at 22761 Mule Deer Trail, Milt Gutknecht.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**B. PUBLIC WORKS DEPARTMENT:** To approve Resolution 15-09, a Resolution authorizing acceptance of 180' of gravel road and Right-of-Way on 150<sup>th</sup> Place just North of the 225<sup>th</sup> Street intersection.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**C. PUBLIC WORKS/FINANCE DEPARTMENT:** To approve remaining amount due of \$20,000 on Pay App #5 to First American Title Company for TIF #3 Residence Inn Infrastructure/Watiki Way

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**7. ANNOUNCEMENTS AND PRESENTATIONS:**

Recognition of Ward 1 Council Member Carolyn Haddenham

Recognition of Mayor William F Griffiths Sr

Short statement by Carolyn Haddenham

Short statement by Mayor Griffiths

**8. RECESS (Short): ending of the 2014-2015 Council Session**

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

## **9. CALL TO ORDER (by Council President) 2015-2016 Council Session**

### **SWEAR IN NEWLY ELECTED MAYOR AND COUNCIL MEMBERS: (City Attorney)**

Oath of office administered to Mayor-Elect Larry Larson

Oaths of office administered to ward Council Members; Steve Cowley, Jeff Hollinshead & Bruce Hegel

#### **A. Roll Call**

#### **B. Election of Council President**

#### **C. Election of Council Vice President**

**10. CONSENT AGENDA:** Agenda items A through Q on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the Claims, Utility deposit refunds, and Hand checks.

**B.** To approve Business License Application #1634 for Cutie Pies Day Care by Gina Morris to be located at 348 Big Badger Drive, Box Elder.

**C.** To approve Business License Application #1644 for Dougherty's A Walk in the Clouds Day Care by Adele Dougherty to be located at 1152 DeSmet Court, Box Elder.

**D.** To approve New License for Retail On/Off Sale Malt Beverage & SD Farm Wine for Americas Beverage & Entertainment at 514 Americas Way, Box Elder.

**E.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for 4U Stores at 640 Box Elder Road West, Box Elder.

**F.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for 4U Stores at 640 Box Elder Rd West, Suite B, Box Elder.

**G.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for Atlantis LLC – Palms Pub at 1520 Elk Vale Road #2, Box Elder.

**H.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for Atlantis LLC – Palms Sports Bar at 1520 Elk Vale Road #1, Box Elder.

**I.** To approve New License for Retail On/Off Sale Malt Beverage & SD Farm Wine for Baan Thai at 114 Box Elder Road West, Box Elder.

**J.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for Cimarron Casino at 224 Frontage Road, Box Elder.

**K.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for Cimarron Casino II at 224 Frontage Road, #A, Box Elder.

**L.** To approve Renewal of License for Package Off Sale Malt Beverage for Dolgen Midwest – Dollar General Store #15078 at 430 N Ellsworth Rd, Box Elder.

**M.** To approve Renewal of License for Package Off Sale Malt Beverage for J & L Market at 520 N Ellsworth Rd, Suite #1B Box Elder.

**N.** To approve Renewal of License for Package Off Sale Malt Beverage for Loves Travel Stops & Country Stores Inc – Loves Travel Stop #602 at 679 Reagan Avenue, Box Elder

**O.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for MG Oil Company – Truck Stop Lounge at 4300 N I-90 Service Road, Box Elder.

**P.** To approve Renewal of License for Retail On/Off Sale Malt Beverage for MG Oil Company – Flying J Travel Plaza at 4200 N I-90 Service Road, Box Elder.

**Q.** To approve Renewal of License for Package Off Sale Malt Beverage for Mini Mart Inc – Loaf 'N Jug #449 at 437 N Ellsworth Road, Box Elder.

R. To approve Renewal of License for Retail On/Off Sale Malt Beverage for NPC International Inc – Pizza Hut #2768 at 102 Ellsworth Road, Box Elder.

**Motion:** Allen Cowley Coatney **Second:** Curry Hegel **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Hollinshead**

**11. BUSINESS:**

**A. FINANCE DEPARTMENT/AUDITOR:** Presentation and acceptance of the 2013 Audit from Deidre Budhal, Casey Peterson and Associates.

**Motion:** Allen Cowley Coatney **Second:** Curry Hegel **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Hollinshead**

**B. ACDC AUTOMOTIVE CLAIM:** For separate consideration Claim #1 for \$42.00.

**Motion:** Allen Cowley Coatney **Second:** Curry Hegel **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Hollinshead**

**C. PLANNING & ZONING:** Approval of Fireworks Application #1198 for Space International, McDavis Inc.

**Motion:** Allen Cowley Coatney **Second:** Curry Hegel **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Hollinshead**

**D. PLANNING & ZONING:** Consideration to hire BYRS Lawn Care for 2015 Nuisance Lawn Care Abatement.

**Motion:** Allen Cowley Coatney **Second:** Curry Hegel **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_  
**Hollinshead**

**12. DEPARMTENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

Attorney:

**13. COUNCIL REPORTS:**

Allen:

Cowley:

Coatney:

Curry:

Hollinshead:

Hegel:

**14. OTHER REPORTS:**

Chamber

Economic Development

**15. CITIZEN INPUT:**

**16. EXECUTIVE SESSION – SDCL 1-25-2** 1) Personnel; 2) Legal; 3) Contract

Into Executive Session at \_\_\_\_\_

**Allen      Cowley      Coatney      Curry      Hegel      Hollinshead**

**Out of Executive Session at \_\_\_\_\_**

**Vote: Yes\_\_\_\_\_ No\_\_\_\_\_**

**Allen      Cowley      Coatney      Curry      Hagel      Hollinshead**

**17. ADJOURNMENT: at \_\_\_\_\_**