

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, May 3, 2016
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

5. CITY ATTORNEY: Swearing in oath of office administered to ward council member Ward 3 Tricia Weathers for a one (1) year term.

6. Presentation: Douglas Destination Imagination - Global Finals donation request.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CONSENT AGENDA: Agenda items 7 through 22 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

7. To approve the reading of the April 19, 2016 Common Council Meeting Minutes.

8. To approve Payroll 9 (April 3 to April 16) Total Payroll \$49,968.12; General Government: \$2,315.38; Finance Office: \$2,073.34; General Finance: \$2,6680.24; Police Dept: \$21,167.46; PW Street Maintenance: \$3,232.53; PW Animal Control: \$514.25; PW Sign Inspection: \$233.76 PW Parks: \$3,665.81; Planning & Zoning: \$4,750.00; Planning & Zoning Board: \$525.00; PW Water Production: \$4,435.77; PW Water Distribution: \$3,301.61; PW Sewer Collection: \$1,073.00.

9. To approve the claims, hand checks, loan payments, and utility deposit refund checks.

10. To approve business license application #1687 by Stacey Wallenstein for Munchkinland Daycare, business located at 202 Dunn Court.

11. To approve new retail (on-off sale) malt beverage license for D&S Central LLC at 316 Villa Drive.

12. To approve renewal of retail (on-off sale) malt beverage license for Atlantis LLC – Palms Pub at 1520 Elk Vale Road #2.

13. To approve renewal of retail (on-off sale) malt beverage license for Atlantis LLC – Palms Sports Bar at 1520 Elk Vale Road #1.

14. To approve renewal of retail (on-off sale) malt beverage license for Cimarron Casino at 224 Frontage Road.

15. To approve renewal of retail (on-off sale) malt beverage license for Cimarron Casino – Cimarron Casino II at 224 Frontage Road #A.

16. To approve renewal of package (off sale) malt beverage license for J & L Market at 520 N Ellsworth Road #1B.

17. To approve renewal of retail (on-off sale) malt beverage license for MG Oil – Flying J Travel Plaza at 4200 N I-90 Service Road.

18. To approve renewal of retail (on-off sale) malt beverage license for MG Oil – Truck Stop Lounge at 4300 N I-90 Service Road.

19. To approve renewal of package (off sale) malt beverage license for Love’s Travel Stops & Country Stores Inc – Love’s Travel Stop #602 at 679 Reagan Avenue.

20. To approve renewal of retail (on-off sale) malt beverage license for Love's Travel Stops & Country Stores Inc – Love's Travel Stop Game Room #602 at 679 Reagan Avenue.

21. To approve renewal of package (off sale) malt beverage license for Mini Mart Inc – Loaf 'N Jug #449 at 437 N Ellsworth Road.

22. To approve renewal of retail (on-off sale) malt beverage license for NPC International – Pizza Hut #2768 at 102 Ellsworth Road.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

CITY BUSINESS:

23. FINANCE DEPARTMENT: To discuss and decide action on proposal and authorized signatures on payment processing agreement with Forte for on-line credit card payments.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

24. FINANCE DEPARTMENT: To discuss and decide action on proposal and authorized signatures on payment processing agreement with XCharge (openedge) for counter credit card payments.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

25. PLANNING/ZONING DEPARTMENT: To discuss and decide action on second reading of Ordinance 563, rezoning of Lot 4 DeJong Subdivision from agricultural to residential.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

26. FINANCE DEPARTMENT: To discuss and decide action on engagement letter with Casey Peterson & Associates LTD to conduct the 2015 audit for the City of Box Elder, with authorization to sign letter.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

27. PUBLIC WORKS/FINANCE DEPARTMENT: To discuss and decide action on pay application #5 for Water System Drilling, Inc. in the amount of \$275,301.25, Well #5 Northern Lights.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

28. PUBLIC WORKS/FINANCE DEPARTMENT: To discuss and decide action on pay application #6 for R.C.S. Construction in the amount of \$525,867.51, Well #5 Northern Lights storage tank and pump house.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

29. PLANNING/ZONING DEPARTMENT: To discuss and decide action on safety nuisance at 493 Coyote Trail.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

30. PLANNING/ZONING DEPARTMENT: To discuss and decide action on variance application #160034 for Len Hofer, for property located at the corner of Douglas Road and South Gate Road.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

31. PLANNING/ZONING DEPARTMENT: To discuss and decide action on minor plat application #160034 for Len Hofer.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

32. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Resolution 16-10, a resolution to approve a plat for Len Hofer.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

33. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Resolution 16-11, a resolution to approve a fireworks display for the Villa Bash Celebration for 2016.

Motion: Second: Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

34. PLANNING/ZONING DEPARTMENT: To discuss and decide action on Resolution 16-12, a resolution to approve the discharge of fireworks within the city limits of Box Elder for various holidays during the year for 2016.

Motion: _____ Second: _____ Vote: Yes _____ No _____

Allen Cowley Curry Hegel Hollinshead Weathers

35. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

36. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

37. OTHER REPORTS:

Economic Development:

38. CITIZEN INPUT:

39. EXECUTIVE SESSION:

Out of Executive Session at _____

40. ADJOURNMENT: at _____

Motion: _____ Second: _____ Vote: Yes _____ No _____

Allen Cowley Curry Hegel Hollinshead Weathers