

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, May 17, 2016**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**CONSENT AGENDA:** Agenda items 5 through 16 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the May 3, 2016 Common Council Meeting Minutes.

6. To approve Payroll 10 (April 17 to April 30) Total Payroll \$52,306.80; General Government: \$2,390.38; Finance Office: \$1,812.25; General Finance: \$2,677.80; Police Dept: \$22,169.03; PW Street Maintenance: \$4,450.96; PW Animal Control: \$374.00; PW Sign Inspection: \$116.88; PW Parks: \$4,548.33; Planning & Zoning: \$4,716.54; Planning & Zoning Board: \$400.00; PW Water Production: \$4,497.95; PW Water Distribution: \$3,097.71; PW Sewer Collection: \$1,073.00.

7. To approve the claims and hand checks.

8. To approve renewal of retail (on-off sale) malt beverage license for 4-U Stores at 640 Box Elder Rd W.

9. To approve renewal of retail (on-off sale) malt beverage license for 4-U Stores, Restaurant at 642 Box Elder Rd W.

10. To approve renewal of retail (on-off sale) malt beverage license for Americas Beverage & Entertainment at 514 Americas Way.

11. To approve renewal of retail (on-off sale) malt beverage & SD farm wine license for Baan Thai at 114 Box Elder Rd W.

12. To approve renewal of package (off sale) malt beverage license for The Jug Liquor Store at 135 S Ellsworth Rd.

13. To approve renewal of package (off sale) malt beverage license for Dollar General Store #15078 at 430 N Ellsworth Rd.

14. To approve fireworks license #1198 for Carolyn Haddenham (DBA MC Davis) at 4309 S I-90 Service Rd.

15. To approve fireworks license #1688 for Big Fireworks at 4801 S I-90 Service Rd.

16. To approve fireworks license #1691 for American Sales at 4505 S I-90 Service Rd and 523 Americas Way.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**CITY BUSINESS:**

**17. BOX ELDER PROMOTIONS:** Report on the funds collected from BID #1 by Box Elder Promotions LLC and on the marketing and promotion efforts undertaken.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**18. FINANCE DEPARTMENT:** To discuss and set dates for budget hearings for 2017 Budget.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**19. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on siren project based on recommendation from project engineer.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**20. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on proposals for web site rebuild and hosting

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**21. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on agreement between landowner and City in regards to acquisition of right of way for S Ellsworth Rd and east/west access road between Creekside Subdivision and Prairie View Subdivision.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**22. MAYOR:** To discuss and decide action on changing email host to Rackspace.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**23. MAYOR:** To discuss and decide action on street pole banners

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**24. FINANCE DEPARTMENT/COUNCIL MEMBER WEATHERS:** To discuss and decide action on Special Event Alcohol Permit for Box Elder Bash.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**25. COUNCIL MEMBER ALLEN:** To discuss city donations.

Motion: Second: Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

Allen Cowley Curry Hegel Hollinshead Weathers

**26. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**27. COUNCIL REPORTS:**

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

**28. OTHER REPORTS:**

Economic Development:

**29. CITIZEN INPUT:**

**30. EXECUTIVE SESSION:**

Out of Executive Session at \_\_\_\_\_

**31. ADJOURNMENT: at** \_\_\_\_\_

Motion:

Second:

Vote: Yes \_\_\_\_\_

No \_\_\_\_\_

Allen

Cowley

Curry

Hegel

Hollinshead

Weathers