

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, May 15, 2018

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete a RED agenda request item form and turn it into the City Clerk.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve the Order of Business

5. Declaration of any potential conflicts-of-interest

6. PUBLIC COMMENT (3-minute time limit per speaker):

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

7. PUBLIC HEARINGS: *There are public hearings scheduled for this meeting. If you wish to speak on one of these matters, please sign in at the front table prior to the meeting for the hearing record.*

Public Hearings to consider alcoholic beverage license applications.

NEW

- A. Baan Thai-Baan Thai LLC. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- B. Loaf 'N Jug #499- Mini Mart Inc. Retail (on-off sale) Malt Beverage & SD Farm Wine.

Renewals

- C. The Jug Liquor Store- Big C Properties. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- D. Flying J Travel Plaza- MG Oil Company. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- E. Truck Stop Lounge- MG Oil Company. Retail (on-off sale) Malt Beverage & SD Farm Wine
- F. Palm Sports Bar- Atlantis LLC. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- G. Palms Pub- Atlantis LLC. Retail (on-off sale) Malt Beverage & SD Farm Wine.

8. AWARDS AND RECOGNITIONS:

- A. Staff Introductions: Nathan Gjovik

- B. Officer of the Year – Chris Misselt
- C. Gunner Grass - MVP
- D. Nathan Cronin – Graduating with honors from Western Dakota Tech

9. COUNCIL COMMITTEE REPORTS

A. LEGAL, FINANCE AND PUBLIC SAFETY

Michael Hanson, Rick McPherson, and Tricia Weathers

B. PUBLIC WORKS AND PLANNING AND ZONING

Scott Allen, Dawn Beltran, and Michael Knight

None.

10. CONSENT AGENDA: Agenda items A through G on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A. To approve the reading of the May 1, 1018 Common Council Meeting Minutes.
- B. To approve Payroll
- C. To approve the claims, loan payments, and hand checks.
- D. To approve Business License #1782 Cheyanne's in-home Daycare.
- E. To approve 2018 Rental Agreement Vast Stage.
- F. To Approve moving forward with City Ordinance Codification.
- G. Authorize Mayor to sign revised Change Order #1 for Radar Hill Road Slide Project.
- H. To approve annual fireworks license for Tom Skog, Big Fireworks to be located at 4501 S. I-90 service road. Planning Commission unanimously approved.
- I. To approve flood plain development application for Derik Meier for 628 Box Elder road W. Planning Commission unanimously approved.

11. INFORMATIONAL ITEMS:

None

12. REPORTS FROM BOARDS AND/OR COMMISSIONS

Economic Development Commission
Park Board

Planning and Zoning Commission

13. UNFINISHED BUSINESS:

- A. Motion to reconsider hosting a weekend flea market at 119 S. Ellsworth Road on vacant lot north of Big Sky Upholstery.
- B. Discuss and decide on Welcome Sign Location.

14. UNFINISHED BUSINESS: Second Reading of Ordinances

None

15. NEW BUSINESS:

- A. Discuss and Decide which advertising options to go with for Box Elder Bash.

16. NEW BUSINESS: First Reading of Ordinances

- A. 1st Reading of Ordinance #598, FY18 appropriation for new certified police officer position to be added to the City's staff roster per Finance, Legal and Public Safety Committee report.

17. NEW BUSINESS: Resolutions

None

18. DEPARTMENT HEAD REPORTS:

19. COUNCIL MEMBERS:

20. EXECUTIVE SESSION:

None

21. EXECUTIVE SESSION ACTION:

None

22. ADJOURNMENT: _____ pm.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.