

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, May 1, 2018
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

There are public hearings scheduled for this meeting. If you wish to speak on one of these matters, please sign in at the front table prior to the meeting.

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. If you have a public comment on an item on the agenda, please fill out a GREEN comment card so the Mayor can recognize you during the public comment portion of that specific item. Public comments are limited to 3 minutes, unless prior approval is granted by the Mayor.

Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item not on the Agenda considered on the next Common Council Agenda shall complete a RED agenda request item form.

CALL MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

ROLL CALL AND DETERMINATION OF QUORUM (City Clerk)

APPROVE ORDER OF BUSINESS

DECLARATION OF ANY POTENTIAL CONFLICTS OF INTEREST

GENERAL PUBLIC COMMENT (3-minute time limit per speaker)

A time for the members of the public to discuss or express concerns to the Council on any issue not on the agenda. Action will not be taken at the meeting on any issue not on the agenda, except by placement on the agenda by unanimous vote of the Council members present.

PUBLIC HEARINGS

Public hearings to consider alcoholic beverage license applications

NEW:

- a. Americas Beverage and Entertainment LLC- Americas Beverage & Entertainment LLC. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- b. Club Amistad- Oscar Maturano. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- c. Club Amistad- Oscar Maturano. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- d. Dollar General Store #15078- Dolgen Midwest LLC. Retail (on-off sale) Malt Beverage & SD Farm Wine.

- e. J & L Market -J & L Market Inc. Package (off-sale) Malt Beverage & SD Farm Wine.
- f. Loves Travel Stop #602 – Love’s Travel Stops & Country Stores Inc. Package (off-sale) Malt Beverage & SD Farm Wine.

RENEWALS:

- g. Cimarron Casino- Cimarron Casino Inc. 2018-2019 Retail (on-off sale) Malt Beverage & SD Farm Wine.
- h. Cimarron Casino II - Cimarron Casino Inc. 2018-2019 Retail (on-off sale) Malt Beverage & SD Farm Wine.
- i. Fresh Start Convenience Stores, Inc. (Suite A)– Fresh Start Convenience Stores Inc. 2018-2019 Retail (on-off sale) Malt Beverage & SD Farm Wine.
- j. Fresh Start Convenience Stores, Inc. (Suite B)– Fresh Start Convenience Stores Inc. 2018-2019 Retail (on-off sale) Malt Beverage & SD Farm Wine.
- k. Loves Travel Stop/Gameroom – Love’s Travel Stops & Country Stores Inc. Retail (on-off sale) Malt Beverage & SD Farm Wine.
- l. Pizza Hut #27698 – NPC International Inc. Retail (on-off sale) Malt Beverage & SD Farm Wine.

APPROVE MINUTES for the April 17, 2018 Regular Common Council.

THE AUDITOR WILL PRESENT THE 2017 AUDIT.

INFORMATIONAL- CMAR REQUEST FOR PROPOSALS.

EXECUTIVE SESSION

APPROVE CONTRACT NICOLE SCHNEIDER PUBLIC ADMINISTRATOR/FINANCE OFFICER

AWARDS AND RECOGNITIONS:

Presentation of plaque and reading of resolution in recognition of Ward 3, Council Member Steve Cowley Resolution 18-16, Ward 2, Council Member Jeff Hollinshead, Resolution 18-15 and Ward 1, Council Member Bruce Hegel, Resolution 18-14.

5 MINUTE RECESS: ending of the 2017-2018 Council Session

CALL TO ORDER 2018-2019 Council Session (Council Vice President, Scott Allen)

SWEAR IN NEWLY ELECTED COUNCIL MEMBERS and FINANCE OFFICER: (City Attorney)

A. Roll Call and Determination of Quorum (City Clerk)

B. Election of Council President

C. Election of Council Vice President

D. Appointments

- (1) Appoint Bruce Hegel and Wes Rick to Planning and Zoning.
- (2) Appoint Scott Allen, Michael Knight, and Dawn Beltran to Public Works and Planning and Zoning committee.
- (3) Appoint Michael Hanson, Rick McPherson, and Tricia Weathers to Finance and Legal Committee.
- (4) Appoint Scott Allen, Michael Knight and Dawn Beltran to the Park Board.

PUBLIC COMMENT

NON-PUBLIC HEARING ITEMS -- Items 1 - 13. (3-minute time limit per speaker)

DECLARATION OF ANY POTENTIAL CONFLICTS OF INTEREST

CONSENT AGENDA: Agenda items 1 through 2 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member. All questions are to be directed to the Department Head.

1. Approval of Payroll.
2. Approval of the claims, loan payments, and hand checks.

END OF CONSENT ITEMS

NON-CONSENT ITEMS: Items 3 - 13

3. Approve agreement with HomeSlice Concerts (Brandon Jones band) for entertainment on June 30m 2018 from 8:00pm to midnight. (\$3,000)
4. Approve Cynthia Christensen request for water service at 15002 Prairie Edge Drive.

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

5. Ordinance #597 to amend Title 3 City Government and Administration Chapter 33 of the ordinances of the City of Box Elder.

ORDINANCES AND RESOLUTIONS:

6. Second reading of Ordinance #594 regarding rezoning of Lot B of DSDP Subdivision, Box Elder, South Dakota and reflect the change on the official zoning map.

7. Second reading of Ordinance #595 to approve zoning change for Lot 2R2 of Lot D of Southgate Addition, Box Elder, South Dakota, Also changing the official zoning map.

8. Second reading of Ordinance #596, Zoning Map Change for lots 1-3, Block 5, Freedom Estates Subdivision from Agricultural to General Residential 3.

NEW BUSINESS:

9. Resolution 18-06, Resolution supporting wildfire awareness month. The City of Box Elder, Meade County, South Dakota.

10. Resolution 18-12, Resolution to amend the planning department fee schedule.

11. Resolution 18-13, Resolution to approve a monetary reward for the information leading to the arrest and successful prosecution of the individuals placing nails and substances on the roadway in the 700 block of Line Road.

12. Resolution 18-17, Loan resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and or extending its East Mall Drive Extension.

13. Resolution 18-18, Resolution to approve a cooperative agreement between Box Elder and Group 5 6 on City Property (603 Westwind Drive- Veterans Park).

EXECUTIVE SESSION: None.

ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.