

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, May 2, 2017**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**5. CONSENT AGENDA:** Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the April 18, 2017 Common Council Meeting Minutes.

**B.** To approve Payroll 7 (March 19 to April 1) Total Payroll \$54,960.18; General Government: \$2,620.38; Finance Office: \$7,550.11; Police Dept: \$21,264.82; PW Street Maintenance: \$3,291.58; PW Animal Control: \$608.52; PW Parks: \$3,158.02; Planning & Zoning: \$5,272.87; Planning & Zoning Board: \$750.00; PW Water Production: \$3,273.39; PW Water Distribution: \$5,949.97 and PW Sewer Collection: \$1,220.52.

**6.** To discuss and decide action on Consent Agenda Items 5-6

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**9. UNFINISHED BUSINESS:**

**A. PUBLIC WORKS DEPARTMENT:** discuss and decide action on water bill adjustment for major leak, Nick and Johanna Brooks, 14976 Antelope flats.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**B. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Resolution of Intent for Business Improvement District #2.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on final plat application #170061 for Liberty Park Subdivision.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**D. LEGAL:** To discuss and decide action on second reading, amendments to Water ordinance #575.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**10. ANNOUNCEMENTS AND PRESENTATIONS:**

Recognition of Ward 2 Council Member Doug Curry

Short statement by Doug Curry

**11. RECESS (Short): ending of the 2016-2017 Council Session**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**12. CALL TO ORDER (by Council President) 2017-2018 Council Session**

**SWEAR IN NEWLY ELECTED MAYOR AND COUNCIL MEMBERS: (City Attorney)**

Oaths of office administered to ward Council Member: Rick McPherson

**A. Roll Call**

**B. Election of Council President**

**C. Election of Council Vice President**

**13. CONSENT AGENDA:** Agenda items A through Q on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the claims, loan payments, and hand checks.

**B.** To approve renewal of retail (on-off sale) malt beverage & SD farm wine license for Americas Beverage and Entertainment LLC at 514 Americas Way #1000.

**C.** To approve renewal of retail (on-off sale) malt beverage & SD farm wine license for Baan Thai at 114 Box Elder Rd W.

**D.** To approve renewal of retail (on-off sale) malt beverage license for Cimarron Casino at 224 Frontage Road.

**E.** To approve renewal of retail (on-off sale) malt beverage license for Cimarron Casino – Cimarron Casino II at 224 Frontage Road #A.

**F.** To approve renewal of retail (on-off sale) malt beverage license for Fresh Start Convenience Stores, Inc at 640 Box Elder Rd W Ste A.

**G.** To approve renewal of retail (on-off sale) malt beverage license for Fresh Start Convenience Stores, Inc at 640 Box Elder Rd W Ste B.

**H.** To approve renewal of retail (on-off sale) malt beverage license for MG Oil – Flying J Travel Plaza at 4200 N I-90 Service Road.

**I.** To approve renewal of retail (on-off sale) malt beverage license for MG Oil – Truck Stop Lounge at 4300 N I-90 Service Road.

**J.** To approve renewal of package (off sale) malt beverage license for Love’s Travel Stops & Country Stores Inc – Love’s Travel Stop #602 at 679 Reagan Avenue.

**K.** To approve renewal of retail (on-off sale) malt beverage license for Love’s Travel Stops & Country Stores Inc – Love’s Travel Stop/Hardees Gameroom #602 at 679 Reagan Avenue.

**L.** To approve renewal of package (off-sale) malt beverage license for Mini Mart Inc – Loaf ‘N Jug #449 at 437 N Ellsworth Road.

**M.** To approve renewal of retail (on-off sale) malt beverage license for NPC International – Pizza Hut #2768 at 102 Ellsworth Road.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**14. CITY BUSINESS:**

**A. COUNCIL MEMBER WEATHERS:** To approve agreement with Rapid City for 7 bleachers and for lease payment (Deposit \$3500, Payment \$1400) for Box Elder Bash.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**B. COUNCIL MEMBER WEATHERS:** To approve agreement with Central States Fairgrounds for stage and payment (\$1500).

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**C. COUNCIL MEMBER WEATHERS:** To approve sales order with Premier Pyrotechnics for fireworks display and payment (\$8600).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**D. COUNCIL MEMBER WEATHERS:** To discuss and decide action on a monthly food truck night during the summer season.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**E. PLANNING/ZONING DEPARTMENT:** To discuss and approve flood plain development application for the City of Box Elder concerning East Mall Drive Project.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**F. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on first reading, ordinance #576, Title 150 Building Construction. (Reviewed by Legal)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**G. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on employing BYRS Lawn Care, as 2017 grass mowing and minor abatement contractor.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**H. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Pennington County recommendations for property tax abatement, parcel #8010527, owner Chase Manhattan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**15. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**16. COUNCIL REPORTS:**

Allen:

Cowley:

McPherson:

Hegel:

Hollinshead:

Weathers:

**17. OTHER REPORTS:**

Economic Development:

**18. CITIZEN INPUT:**

**19. EXECUTIVE SESSION:** Enter into executive session at \_\_\_\_\_ pm; Out of Executive session at \_\_\_\_\_ pm

**20. ADJOURNMENT:** at \_\_\_\_\_ pm

Motion:

Second:

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Allen

Cowley

Hegel

Hollinshead

McPherson

Weathers