

## **CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, March 5, 2019**

**7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2<sup>nd</sup> Floor, Box Elder**

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Meeting shall complete an agenda request item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC COMMENT** (3-minute time limit per speaker):  
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 7. AWARDS AND RECOGNITIONS:**
- 8. COUNCIL COMMITTEE REPORTS**
  - A. LEGAL, FINANCE AND PUBLIC SAFETY**
    - i. Michael Hanson, Steve Cowley, and Rick McPherson
  - B. PUBLIC WORKS AND PLANNING AND ZONING**
    - i. Michael Knight, Scott Allen, and Dawn Beltran
- 9. CONSENT AGENDA:** Agenda items A through I on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
  - A.** Approve the reading of the February 19, 2018 Common Council Meeting Minutes.
  - B.** Approve Payroll.
  - C.** Approve the claims, loan payments, and hand checks.
  - D.** Disclosure of new hire personnel per SDCL 6-1-10; Public Works Streets/Parks Department Operator I since 02/18/2019: John Davis – \$35,644.92/annually. Public Works Water Department Operator I since 02/25/2019: Khalie Arch – \$35,644.92/annually.

- E. Authorize City Administrator to sign Granicus (Agenda Software) Contract.
- F. Approve Engineering Service Agreement for Briggs Street Water and Streets.
- G. Approve Business License Application #1826 – Queen of the South Boutique.
- H. Approve abatement of property tax for a mobile home removed from property purchased by SDEDA at 501 Line Road in 2016. (Mobile Home no longer on the property) (Parcel #8004904).
- I. Approve Election Board workers for the April 9, 2019 Ward 3 Election. Election Superintendent – Mary Jo Hix; Election Deputies: Jo Ann Blackweasel and Thomas Baumker.

**10. INFORMATIONAL ITEMS:**

**11. REPORTS FROM BOARDS AND/OR COMMISSIONS:**

**12. UNFINISHED BUSINESS:**

**13. NEW BUSINESS:**

- A. BMX Presentation – Justin Travis.
- B. First Reading of Ordinance #620 – 2019 Surplus Property.
- C. First Reading of Ordinance #621 – 2019 Surplus Property (Patriot Water Tank).
- D. First Reading of Ordinance #622 – Rubble Site Punch Card.

**14. DEPARTMENT HEAD REPORTS:**

**15. COUNCIL MEMBERS:**

**16. EXECUTIVE SESSION: None**

**17. EXECUTIVE SESSION ACTION:**

**18. ADJOURNMENT: \_\_\_\_\_ p.m.**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*