

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday March 20, 2018

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

5. Declaration of any potential conflicts-of-interest

CONSENT AGENDA: Agenda items 6 through 9 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

6. To approve the reading of the March 6, 2018 Common Council Meeting Minutes.

7. To approve Payroll 6 (Feb 18- March 3). Total Payroll \$64,992.09; General Government: \$3,807.67; Finance Office: \$10,411.81; Police Department: \$25,559.86; PW Street Maintenance: \$5,933.76; PW Parks \$4,699.64; Planning & Zoning: \$5,386.85; P & Z Board: \$750.00; PW Water Production \$2,889.41; PW Water Distribution: \$4,217.32 and PW Sewer Collection: \$1,335.77.

8. To approve the claims, loan payments, and hand checks.

9. Approve job offer extended to Nathan Cronin for the position of Certified Police Officer, salary \$42,565.33. (Salary pre-approved during budget hearings.)

To discuss and decide action on Consent Agenda Items 6-9.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

10. FINANCE: To discuss and decide action on Election Board workers for the April 10, 2018 ward 1 and ward 3 election. Election Superintendent – Mary Jo Hix; Election Deputies: Jonda Bennett, Wes Rick, Eileen Kienzle, Jo Ann Blackweasel, and Gladys Hillestad.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

11. FINANCE: First reading of Ord. #592 for budget appropriation to amend ordinance #579, 2018 budget.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

12. PLANNING & ZONING / FINANCE: Discuss and decide action approving wage increase (\$2532.53 increase to annual salary) to roster position, GIS specialist, to extend offer to Nicholas Dierks. In addition to approve job offer to Nicholas Dierks at \$42,052.65

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

13. PLANNING & ZONING: Discuss and decide on Zoning Amendment #180029 for Elk Vale Business Park LLC. To rezone Lots 1-4 of Block 9, Northern Lights Subdivision from Residential to Residential 3-Mixed Use Residential.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

14. PUBLIC WORKS: Authorize Mayor to sign Cooperative Purchasing Service Agreement with SWWC Service Cooperative.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes_____ No_____

15. PUBLIC WORKS: Review and take action on Bids for Prairie View Estates Drainage Improvement project. PWS 1-2018

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes_____ No_____

16. PUBLIC WORKS: Review and take action on Bids for 2018 Gravel Street Reconstruction project

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes_____ No_____

17. PUBLIC WORKS/LEGAL: Plainsview Mobile Manor request to have sewer bill reduced to 76 units from present billing of 100 units.

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes_____ No_____

18. PUBLIC WORKS/LEGAL: Authorize mayor to sign construction order #1 for Radar Hill Road Slide Repair, \$177,754.43

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers. Vote: Yes_____ No_____

19. COUNCIL MEMBER WEATHERS: Authorize mayor to sign trailer mounted hydraulic mobile bleacher system application and agreement.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers. Vote: Yes_____ No_____

20. MAYOR/LEGAL: Discuss and decided action on council member request for information from departments.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers. Vote: Yes_____ No_____

21. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance/Legal: April 2, 2018 at 2:30p.m. verify availability for next Finance/Legal Committee meeting.

Planning & Zoning:

City Attorney:

22. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

23. OTHER REPORTS:

Economic Development:

24. CITIZEN INPUT:

25. ADJOURNMENT: _____ pm.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers