

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, March 19, 2019
7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Meeting shall complete an agenda request item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC COMMENT (3-minute time limit per speaker):**
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 7. AWARDS AND RECOGNITIONS:**
- 8. COUNCIL COMMITTEE REPORTS**
 - A. LEGAL, FINANCE AND PUBLIC SAFETY**
 - i. Michael Hanson, Steve Cowley, and Rick McPherson
 - B. PUBLIC WORKS AND PLANNING AND ZONING**
 - i. Michael Knight, Scott Allen, and Dawn Beltran
- 9. CONSENT AGENDA:** Agenda items A through N on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
 - A.** Approve the reading of the March 5, 2019 Common Council Meeting Minutes.
 - B.** Approve Payroll.
 - C.** Approve the claims, loan payments, and hand checks.
 - D.** Approve Resolution 19-03 – Designating the Official Newspaper and Official Depository for the City of Box Elder.
 - E.** Approve Black Hills Truck – Credit Application.
 - F.** Approve Ferguson Enterprises, Inc.: DBA Pollardwater – Credit Application.
 - G.** Second Reading of Ordinance #620 – 2019 Surplus Property.

- H. Second Reading of Ordinance #621 – 2019 Surplus Property (Patriot Water Tank).
- I. Approve Condrey & Associates Contract to reinforce that we are still competitive in the local market.
- J. Authorize Mayor to execute and sign Resolution 19-04 – Resolution Authorizing an Application for Financial Assistance, Authorizing the Execution and Submittal of the Application, and Designating an Authorized Representative to Certify and Sign Payment Requests.
- K. Authorize Mayor to execute and sign Drinking Water Facilities Funding Application.
- L. Authorize Mayor to execute and sign Certification of Drinking Water Needs Categories.
- M. Authorize Mayor to execute and sign Certification Regarding Debarment, Suspension, and Other Responsibility Matters.
- N. Authorize Mayor to execute and sign Water Supply Assessment Certification Form.

10. INFORMATIONAL ITEMS:

11. REPORTS FROM BOARDS AND/OR COMMISSIONS:

12. UNFINISHED BUSINESS:

- A. Discuss status of sewer collection system at 509 Damview.

13. NEW BUSINESS:

- A. Approve recommendation of 12-month payoff period for water leak (Western Mobile Home Park).
- B. Approve contract negotiation with KLM Engineering for bi-annual city-wide tank inspection and cleaning.
- C. Approve recommendation on interpretation on oversizing facilities.

14. DEPARTMENT HEAD REPORTS:

15. COUNCIL MEMBERS:

16. EXECUTIVE SESSION: None

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT: _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.