

**CITY OF BOX ELDER CITY COUNCIL**  
**Tuesday, March 17, 2020**  
**7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder**

1. **Call meeting to order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Roll Call**
4. **Approve the Order of Business**
5. **Declaration of any potential conflicts-of-interest**
6. **PUBLIC HEARING: None**
7. **Executive Proclamation: Purple up! For Military Kids' Day & Month of the Military Child Proclamation.**
8. **PUBLIC COMMENT (3-minute time limit per speaker):**  
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
9. **AWARDS AND RECOGNITIONS: None**
10. **COUNCIL COMMITTEE REPORTS**
  - 10.A. Finance, Legal, and Public Safety Committee
  - 10.B. Public Works, Planning and Zoning, and Community and Economic Development Committee
11. **CONSENT AGENDA**

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

  - 11.A. Approve the March 3, 2020 Council Meeting Minutes.
  - 11.B. Approve the Claims List.
  - 11.C. Sewer Department Vehicle Purchase
  - 11.D. Box Elder Chamber-Mixer 3/31/2020  
Special Event Permit  
Special Alcohol Event Permit Application - Consumption
  - 11.E. 2nd Reading of Ordinance #648 - An Ordinance Adopting the Official Zoning Map of the City of Box Elder Entitled "City of Box Elder Zoning Map" and Repealing Any Previously Adopted Maps and All Amendments Thereto.

**12. INFORMATIONAL ITEMS**

- 12.A. Demco Software | Spaces - <http://boxelder.evanced.info/spaces/>  
New User Application for Use of City Facilities  
Facility Use Policy  
Hold Harmless Agreement
- 12.B. Requirements for Alcohol  
Special Event Alcohol License/Consumption Permit application(s)  
Temporary Liquor License Template
- 12.C. 2019 Audit Presentation - Casey Peterson, Ltd.

**13. REPORTS FROM BOARDS AND/OR COMMISSIONS: None**

**14. UNFINISHED BUSINESS: None**

**15. NEW BUSINESS**

- 15.A. Minor Plat #200027 - Application by D.C. Scott Surveying on behalf of JoAnn Pelletier for Tract A of Pelletier Addition, Section 19, T2N, R9E, B.H.M., Box Elder, Pennington County, South Dakota more generally described as northeast corner of Radar Hill Road and Wilo Road.
- 15.B. Minor Plat #200028 – Application by Ruth O’Neill for Tract A1 and Tract A2 of Hindman Subdivision, Section 9, T2N, R9E, B.H.M., Meade County, South Dakota more generally described as 660 feet north of the intersection of 150th Avenue and Tyler Trail
- 15.C. VAST Easement Request.
- 15.D. BUILD Planning Grant application.
- 15.E. Joint Powers Agreement for Pennington County Tax Increment District #4.

**16. DEPARTMENT HEAD REPORTS**

**17. EXECUTIVE SESSION:**

- 17.A. Executive session pursuant to SDCL 1-25-2(3) for the purpose of consulting with legal counsel regarding proposed or pending litigation. Executive Session started at \_\_\_\_\_ p.m.; Out of Executive Session at \_\_\_\_\_ p.m.

**18. EXECUTIVE SESSION ACTION:**

**19. ADJOURNMENT:**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*