

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, June 4, 2019

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Meeting shall complete an agenda request item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve the Order of Business**
- 5. Declaration of any potential conflicts-of-interest**
- 6. PUBLIC COMMENT (3-minute time limit per speaker):**
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.
- 7. AWARDS AND RECOGNITIONS:**
- 8. COUNCIL COMMITTEE REPORTS**
 - A. LEGAL, FINANCE AND PUBLIC SAFETY**
 - B. PUBLIC WORKS AND PLANNING AND ZONING**
- 9. CONSENT AGENDA:** Agenda items A through M on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.
 - A.** Approve the reading of the May 21, 2019 Common Council Meeting Minutes.
 - B.** Approve Claims List.
 - C.** Disclosure of new hire personnel per SDCL 6-1-10; Utility Clerk I since 05/28/2019: Bernadette Ullmann – \$37,917.56/annually. Position/Title Change; Public Works Administrative Specialist since 05/28/2019: Kelli Eleeson – \$36,079.00.

- D. Approve Change Order for East Base Water Line Meter Vaults (Project PWW 01-2019).
- E. Approve Creekside HOA Request to Install Pet Waste Bag Dispensers on Street Sign Post in Creekside Subdivision.
- F. Award Bid for Street Striping (Project PWR 03-2019).
- G. Award Bid for E. Mall Drive Project.
- H. Approve Request for Proposals for City-Wide Residential Garbage Collection.
- I. Approve Final Plat #170153 for Sunset Ranch Subdivision east of the City in the Extraterritorial Jurisdiction with Pennington County.
- J. Approve Memorandum of Understanding between the Douglas School District & the City regarding transfer of ownership of Lot 3, City Center Subdivision. Approve the mayor to sign.
- K. Approve Memorandum of Understanding between the Douglas School District & the City regarding the vacation of Don Williams Drive and future cooperation regarding traffic impact. Approve the mayor to sign.
- L. Approve Request for City Water Service for Properties Affected by PFOS Contamination.
- M. Request by Excel Truck to Extend Property Vacation Date.

10. INFORMATIONAL ITEMS:

11. REPORTS FROM BOARDS AND/OR COMMISSIONS:

12. UNFINISHED BUSINESS:

13. NEW BUSINESS:

- A. Annexation of Bertelsen's Plat Lot 5 & Lot 6 of Lot M of SW 1/4, Section 8, Township 2 North, Range 9 East, Black Hills Meridian, Meade County, SD, and the Abutting Howard Streets and Briggs Street Right-of-Way (American Legion).
- B. New Retail (on-sale) Liquor Uniform Alcoholic Beverage License Application (American Legion).
- C. Snow Removal Policy.
- D. Council Pay Related to Substitutes.

14. DEPARTMENT HEAD REPORTS:

15. COUNCIL MEMBERS:

16. EXECUTIVE SESSION:

A. Pursuant to SDCL 1-25-2 (1) for personnel, session started at _____ p.m.;
Out of Executive Session at _____ p.m.

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT: _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.