

CITY OF BOX ELDER CITY COUNCIL
Wednesday, June 3, 2020
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

TO ENCOURAGE THE PRACTICE OF SOCIAL DISTANCING, THE CITY OF BOX ELDER RECOMMENDS YOU REMOTELY ATTEND THE JUNE 3, 2020 CITY COUNCIL MEETING VIA A SCHEDULED ZOOM MEETING. INSTRUCTIONS ON JOINING THE ZOOM MEETING ARE PROVIDED BELOW.

THE CITY OF BOX ELDER ENCOURAGES WRITTEN SUBMISSION OF PUBLIC COMMENT BY EMAIL TO: CITYCLERK@BOXELDER.US. ALL SUCH WRITTEN COMMENTS WILL BE READ ALOUD AT THE MEETING DURING THE PUBLIC COMMENT PERIOD. PLEASE INCLUDE YOUR NAME AND ADDRESS IN ALL WRITTEN PUBLIC COMMENT SUBMISSIONS.

Join Zoom Meeting

<https://us02web.zoom.us/j/87539269325>

Meeting ID: 875 3926 9325

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 408 638 0968 US (San Jose)
- +1 312 626 6799 US (Chicago)

1. **Call meeting to order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Roll Call**
4. **Approve the Order of Business**
5. **Declaration of any potential conflicts-of-interest**
6. **PUBLIC HEARING: None**
7. **PUBLIC COMMENT (3-minute time limit per speaker):**
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

IF YOU WANT TO COMMENT DURING PUBLIC COMMENT, PLEASE CLICK ON THE REACTION BUTTON ON THE BOTTOM RIGHT OF YOUR SCREEN (OR DIAL * 9 ON YOUR PHONE IF ATTENDING BY PHONE) . STAFF WILL UNMUTE YOU AND RECOGNIZE YOU BY NAME OR PHONE NUMBER WHEN IT IS YOUR TURN TO SPEAK. THIS WILL ALLOW EVERYONE TO BE HEARD IN A TIMELY MANNER.

8. **AWARDS AND RECOGNITIONS**
 - 8.A. Employee Introduction -- Jimmy Dettman, Marketing and Events Coordinator.
9. **COUNCIL COMMITTEE REPORTS**

9.A. Finance, Legal, and Public Safety Committee

10. CONSENT AGENDA

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. Approve the May 19, 2020 Council Meeting Minutes.

10.B. Approve the Claims List.

10.C. Disclosure of New Hire Personnel per SDCL 6-1-10: Marketing and Events Coordinator since 06/01/2020: Jimmy Dettman - \$54,588.06 annually.

11. INFORMATIONAL ITEMS: None

12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None

13. UNFINISHED BUSINESS

13.A. Consider Resolution No. 20-11 recognizing a public health emergency and encouraging all individuals and businesses within the City of Box Elder to comply with guidelines and directives established by the CDC and State of South Dakota necessary to slow the community spread of Coronavirus (COVID-19); and recognizing the City's authority to abate nuisances necessary to protect the public health.

13.B. Consider Resolution No. 20-12 authorizing the Public Works Department to abate utility late fees and shut off orders on a case by case bases during the Coronavirus (COVID-19) pandemic.

14. NEW BUSINESS:

14.A. Plat #200073 - Preliminary and Final Plat of Tracts 1 - 5 Freedom Tracts Subdivision more generally described as northeast corner of Highway 1416 and Liberty Boulevard.

14.B. 1st Reading of Ordinance 652 - Rezone #200084 - Rezoning request from Agricultural to General Light Industrial for proposed Tract 1 and Tract 2 Freedom Tract Subdivision more generally described as southeast of I-90 Exit 67 Eastbound on ramp on Liberty Boulevard.

14.C. 1st Reading of Ordinance 653 - Rezone #200085 - Request to Rezone from Agricultural to Open Space proposed Tract 3 and Tract 5 Freedom Tracts Subdivision more generally described as portions of floodway east of Liberty Boulevard and north of Highway 1416.

14.D. 1st Reading of Ordinance 654 - Rezone #200086 - Request to rezone from Agricultural to Highway Service proposed Tract 4 Freedom Tracts Subdivision more generally described as northeast corner Highway 1416 and Liberty Boulevard.

14.E. Resolution 20-20 Authorizing Acceptance of Public Infrastructure in Freedom Estates Phase #4.

14.F. SD DOT Transportation Alternative (TA) Grant

14.G. Cheyenne Pass Water Tank Roof Replacement

15. EXECUTIVE SESSION

15.A. Pursuant to SDCL 1-25-2 (2) (3) for personnel and consulting with Legal Counsel. Executive Session started at _____ p.m.; Out of Executive Session at _____ p.m.

16. EXECUTIVE SESSION ACTION

17. ANNOUNCEMENTS AND PRESENTATIONS

17.A. Reading of Proclamation in recognition of Ward 1 Council Member Ben Thomas.

17.B. Motion to make the following adjustments to the roster and positions budgeted for FY2020:
Decrease FTEs in General Fund (5.5) and Enterprise Fund (2);
Create Senior Executive Assistant (1);
Reclass Community Development and Public Works Coordinator position to Planning and Zoning Coordinator (1).

18. RECESS (Short): ending of the 2019-2020 Council Session

19. CALL TO ORDER 2020-2021 COUNCIL SESSION

20. SWEAR IN NEWLY ELECTED COUNCIL MEMBERS: (City Administrator)

20.A. Oath of Office administered to Ward 1 Council Member - J.B. Brown

20.B. Oath of Office administered to Ward 1 Council Member - John Talich.

20.C. Oath of Office administered to Ward 2 Council Member - Jeff Hollinshead.

20.D. Oath of Office administered to Ward 3 Council Member - Rob Griffith.

21. Roll Call

22. Election of Council President

23. Election of Council Vice President

24. Mayor's Change of Committee Assignments

25. NEW BUSINESS: None

26. DEPARTMENT HEAD REPORTS

27. EXECUTIVE SESSION

27.A. Pursuant to SDCL 1-25-2 (2) for personnel. Executive Session started at _____ p.m.;
Out of Executive Session at _____ p.m.

28. EXECUTIVE SESSION ACTION

29. ADJOURNMENT

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.