

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, June 3, 2014

7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

5. EXECUTIVE SESSION: Contractual as per SDCL 1-25-2 Sub (5).

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

Out of Executive at _____

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

6. CONSENT AGENDA: Agenda items A through G on the Consent Agenda are meant to be approved as a group with a single motion. Questions maybe asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

A. To approve the reading of the May 20, 2014 Common Council Minutes.

B. To approve Payroll 11 (May 4 to May 17): Total Payroll \$47,655.77; General Government: \$1,783.85; Finance Office: \$1,852.00; General Financial: \$4,160.00; Police Dept: \$20,155.24; PW Street: \$4,698.06; Animal Control: \$340.00; Sign Inspection: \$145.35; PW Parks: \$4,480.27; Planning & Zoning: \$3,069.60; PZ Board: \$450.00; PW Water Production: \$2,730.99; PW Water Distribution: \$2,362.06; PW Sewer Collection: \$1,428.35.

C. To approve the Claims, Utility deposit refunds, and Hand Checks.

D. To approve Malt Beverage Package Off Sale License Renewal with Video Lottery for Jug Liquor LLC.

E. To approve Malt Beverage Retail On-Off Sale License Renewal King’s Pit Stop.

F. To approve Malt Beverage Package Off Sale License Renewal for Mini Mart – Loaf ‘N Jug #449.

G. To approve Business License #1569 for KC Skyberg Enterprises LLC dba Creekside Storage by Ken & Casey Skyberg, to be located at 22736 Radar Hill Rd, Box Elder, SD.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

7. CITY BUSINESS:

A. PLANNING/ZONING DEPARTMENT: To discuss and approve waiving Building Permit Fee for new Vandenberg School Project.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

B. PLANNING/ZONING DEPARTMENT: To discuss waiving fees for Keith & Meda Harner related to Annexation.

Motion: Allen Cowley Coatney Curry Haddenham Hollinshead **Second:** **Vote: Yes** _____ **No** _____

C. PLANNING/ZONING DEPARTMENT: To discuss and approve Resolution 14-10, a resolution to approve the de-annexation of certain property within the City of Box Elder, Pennington County, South Dakota.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

D. PUBLIC WORKS DEPARTMENT: To approve the Second Reading of Ordinance #547, an Amendment to 2014 Budget.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

E. COUNCIL PRESIDENT/FINANCE DEPARTMENT: To approve first reading of Ordinance #548, an ordinance amending Ordinance #520 related to and permitting of the on and off sale of alcoholic beverages on Sunday and Memorial Day.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

F. FINANCE DEPARTMENT: To discuss and decide disposition of Surplus Inventory Listing.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

G. FINANCE DEPARTMENT: To approve Resolution 14-11, a resolution to approve the discharge of fireworks within the city limits of Box Elder for the Fourth of July holiday during the year 2014.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

H. FINANCE DEPARTMENT: To approve Resolution 14-12, a resolution to approve fireworks displays for various holidays within the city limits of Box Elder during the year 2014.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

I. FINANCE DEPARTMENT: To approve Budget Hearing dates as Monday, July 21, 2014; Tuesday, July 22, 2014; and Wednesday, July 23, 2014 if needed. Set time as either 6:00pm to 8:00pm or 7:00pm to 9:00pm.

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead

8. DEPARTMENT HEAD REPORTS TO COUNCIL: Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

9. COUNCIL REPORTS: Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

10. OTHER DEPARTMENT REPORTS: Chamber of Commerce; Economic Development

11. CITIZEN INPUT:

12. ADJOURNMENT: _____

Motion: _____ **Second:** _____ **Vote: Yes** _____ **No** _____
Allen Cowley Coatney Curry Haddenham Hollinshead