

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, June 20, 2017
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CONSENT AGENDA: Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the June 6, 2017 Common Council Meeting Minutes.

6. To approve Payroll 13 (May 28 to June 10) Total Payroll 13 \$56,122.22; General Government: \$2,655.38; Finance Office: \$8,412.81; Police Department: \$20,670.06; PW Street Maintenance: \$5,703.00; PW Parks: \$6,117.60; Planning & Zoning: \$4,914.41; Planning & Zoning Board: \$35.00; PW Water Production: \$2,511.35; PW Water Distribution: \$3,985.62 and PW Sewer Collection: \$1,116.99.

7. To approve the claims, loan payments, and hand checks.

To discuss and decide action on Consent Agenda Items 5-7

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

8. CITIZEN-DAVID BIGELOW: Decide on moving citizen input to the beginning of the City Council Meeting right after Agenda Approval.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

9. CASEY PETERSON & ASSOCIATES, LTD: Presentation of Fiscal Year Audit 2015

10. FINANCE: Presentation of South Dakota Department of Legislative Audit Letter to satisfy letter requirements.

11. COUNCIL MEMBER WEATHERS: Approve contract and payment to Timeless Wedding & Event Rental for \$612.00 for Box Elder Bash 2017 20x20 Tent Rental.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

12. COUNCIL MEMBER WEATHERS: Approve contract and payment to Inflatable Adventures, LLC for \$989.52 for Box Elder Bash 2017 Inflatable Bouncy Castle Rentals

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

13. COUNCIL MEMBER WEATHERS: Approve agreement & payment of \$2,500.00 to Artist, Brandon Jones, for entertainment presentation at Box Elder Bash 2017.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

14. COUNCIL MEMBER WEATHERS: Discuss & Decide action on increasing Box Elder Bash 2017 budget by \$5,000.

Motion: _____ Second: _____ Vote: Yes _____ No _____

Allen Cowley Hegel Hollinshead McPherson Weathers

15. LEGAL: Discuss and decide action regarding CODERED Next Services Agreement.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

16. PLANNING & ZONING: Discuss & Decide action on Resolution 17-16 to allow a Public Firework Display for the Box Elder Bash.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

17. PLANNING & ZONING: Discuss & Decide action on Resolution 17-17 to allow citizens to ignite fireworks July 1-4, 2017.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

18. PLANNING & ZONING: Discuss and decide action on Voluntary Annexation Petition for Joel & Rebecca Anderson and Resolution 17-18.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

19. PLANNING & ZONING: Discuss and decide action regarding Minor Plat for Dennis Boomsma, in the City's extra territorial jurisdiction with Pennington County.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

20. PLANNING & ZONING: Discuss and decide action regarding Encroachment Agreement for 318 Circle Drive.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

21. PUBLIC WORKS: Request for a Water Service installation for watering livestock.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

22. PUBLIC WORKS: Authorize Mayor to sign Box Elder BMX / City of Box Elder BMX Track Lease Agreement and Resolution 17-19.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

23. PUBLIC WORKS: Request Authorization to begin advertising for Prairie to Creekside Water Main Connection Project as soon as DENR approval is received.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

24. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

25. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

26. OTHER REPORTS:

Economic Development:

27. CITIZEN INPUT:

28. EXECUTIVE SESSION: Session started at _____ pm; Out of Executive Session at _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

29. ADJOURNMENT: _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers