

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA

Tuesday, June 18, 2019

7:00 pm Regular Meeting – City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

There is a public hearing scheduled for this meeting. If you wish to speak on the matter, please sign in at the front table prior to the meeting.

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Meeting shall complete an agenda request item form and turn it into the City Clerk.

- 1. Call meeting to order**
- 2. Moment of Silence/Pledge of Allegiance**
- 3. Roll Call**
- 4. Swear In Newly Elected Council Member: Donald Knudsen, Attorney**
 - A. Oath of Office Administered to Ward 1 Council Member: John Talich**
- 5. RECESS (10 - Minute).**
- 6. Roll Call**
- 7. Approve the Order of Business**
- 8. Declaration of any potential conflicts-of-interest**
- 9. PUBLIC HEARING**

2019-2020 Retail (on-off sale) Malt Beverage & SD Farm Wine

Business name and location - Prairie Ridge Restaurant, 359 N. Ellsworth Road, Box Elder, SD 57719.

Legal description of licensed premises: SE ¼ of the SE ¼ of Section 18, T2N, R9E B.H.M, Box Elder, Pennington County, SD

Motion to Approve Prairie Ridge Restaurant License.

- 10. PUBLIC COMMENT (3-minute time limit per speaker):**

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

11. AWARDS AND RECOGNITIONS:

- A. Recognition of New Staff: Finance – Bernadette Ullmann.

12. COUNCIL COMMITTEE REPORTS

A. LEGAL, FINANCE AND PUBLIC SAFETY

B. PUBLIC WORKS AND PLANNING AND ZONING

13. CONSENT AGENDA: Agenda items A through E on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A. Approve the reading of the June 4, 2019 Common Council Meeting Minutes.
- B. Approve Claims List.
- C. Disclosure of new hire personnel per SDCL 6-1-10; Andrea Biers, Finance Purchasing Specialist - \$45,508.84/annually with start date of 06/24/2019. Promotions; Kelli Eleeson: PW Administrative Specialist - \$37,917.56/annually, effective 05/28/2019; Kraig Scherr: PW Streets Foreman - \$48,537.69/annually, effective 06/10/2019; Charles Sandine: PW Streets Operator III - \$45,078.94/annually, effective 06/10/2019; Dillon Arch: PW Streets Operator II - \$39,345.32/annually, effective 06/10/2019.
- D. Second Reading of Ordinance 625 – McGriff – Shock Zoning Map Ordinance.
- E. Approve Business License Application #1846 – Jenkins Family Daycare.

14. INFORMATIONAL ITEMS:

15. REPORTS FROM BOARDS AND/OR COMMISSIONS:

16. UNFINISHED BUSINESS:

- A. Clarification and Final Approval of Documentation for Bid Award of E. Mall Drive Project, Authorization for Execution of Funding Documentation and All Other Documentation Necessary for Project.

17. NEW BUSINESS:

- A. Award Construction Bid for 2019 Street Crack Seal (Project PWR 06-2019).
- B. Award Construction Bid for Bennett Road Chip Seal (Project PWR 04-2019).
- C. APPEAL – Cheryl and Rosalyn LaPointe, Non-Dangerous Dog Appeal.

18. DEPARTMENT HEAD REPORTS:

19. COUNCIL MEMBERS:

20. EXECUTIVE SESSION:

- A. Pursuant to SDCL 1-25-2 (1) for personnel, session started at _____ p.m.;
Out of Executive Session at _____ p.m.

21. EXECUTIVE SESSION ACTION:

- A. Motion to Approve Chief Finance Officer Contract.

22. ADJOURNMENT: _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.