

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, June 6, 2017**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CONSENT AGENDA:** Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**5. To approve the reading of the May 16, 2017 Common Council Meeting Minutes.**

**6. To approve Payroll 11 & Payroll 12 (April 30 to April 13 and April 14 to April 27) Total Payroll 11/12 \$59,247.88 / \$54,967.36; General Government: \$2,690.38 / \$2,505.38; Finance Office: \$8,624.07 / \$8,899.95; Police Department: \$23,594.68 / \$21,504.36; PW Street Maintenance: \$5,988.17 / \$4,627.87; PW Parks: \$4,485.17 / \$4,740.58; Planning & Zoning: \$5,133.09 / \$5,081.91; Planning & Zoning Board: \$750.00 / \$35.00; PW Water Production: \$2,496.71 / \$2,521.98; PW Water Distribution: \$3,989.36 / \$3,938.56 and PW Sewer Collection: \$1,116.25 / \$1,111.77.**

**7. To approve the claims, loan payments, and hand checks.**

To discuss and decide action on Consent Agenda Items 5-7

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CITY BUSINESS:**

**8. LEGAL:** Authorize Public Works department to hire Simpson Appraisals for Radar Hill Road Easement Appraisal per Agreement with Gail Cook.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**9. LEGAL:** Authorize Public Works Department Mayor to sign Radar Hill Road Right-of-Way Agreement with Gail Cook and authorize direct payment of the greater of \$7,500.00 or Appraisal Amount to be made to Gail Cook for Right-of-Way.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**10. PLANNING & ZONING DEPARTMENT:** Review & decide action on nuisance non-running vehicle at 351 Hillview Drive (Lot 23 Glore Addition, Box Elder Pennington County, South Dakota).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**11. PLANNING & ZONING DEPARTMENT:** Discuss and decide nuisance action for non-operable/non-licensed vehicle at 605 Westwind Road.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**12. PUBLIC WORKS DEPARTMENT:** Authorize Mayor to sign Engineering Agreement with KLJ Engineering for design of Water Main Extension between Creekside and Prairie Subdivisions

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Hegel Hollinshead McPherson Weathers

**13. PUBLIC WORKS DEPARTMENT:** Award bid for 2017 Gravel Street Reconstruction Project

Motion: Allen Cowley Hegel Second: Hollinshead McPherson Weathers Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**14. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**15. COUNCIL REPORTS:**

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

**16. OTHER REPORTS:**

Economic Development:

**17. CITIZEN INPUT:**

**18. EXECUTIVE SESSION:** Enter into Executive to discuss personnel issues. Session started at \_\_\_\_\_ pm; Out of Executive Session at \_\_\_\_\_ pm

**19. ADJOURNMENT:** at \_\_\_\_\_ pm

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes \_\_\_\_\_ No \_\_\_\_\_