

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, July 7, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**5. Bid Opening:** Sealed bid opening for bids to overlay 6,000 to 7,000 feet of local streets.  
Bid awarded to \_\_\_\_\_ apparent low bidder, subject to Bid Tabulation verification.

**6. Bid Opening:** Sealed bid opening for bids for the 2004 Harley Davidson Motorcycle.  
Bid awarded to \_\_\_\_\_ apparent high bidder, subject to Bid Tabulation verification.

**7. Bid Opening:** Sealed bid opening for bids for the haying of City owned land of +/- 11.03 acres on Liberty Boulevard for a three (3) year period.  
Bid awarded to \_\_\_\_\_ apparent high bidder, subject to Bid Tabulation verification.

**8. CONSENT AGENDA:** Agenda items A through G on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the June 16, 2015 Common Council Meeting Minutes.

**B.** To approve Payroll 13 (May 31 to June 13) Total Payroll \$49,906.45: General Government: \$1,553.85; Finance Office: \$1,888.80; General Financial: \$2,527.25; Police Dept: \$19,842.57; PW Street Maintenance: \$3,754.55; PW Animal Control: \$368.60; PW Sign Inspection: \$249.76; PW Parks: \$5,293.30; Planning & Zoning: \$3,162.37; Planning & Zoning Board: \$200.00; PW Water Production: \$4,138.29; PW Water Distribution: \$6,007.11; PW Sewer Collection: \$920.20.

**C.** To approve Payroll 14 (June 14 to June 27) Total Payroll \$51,222.69: General Government: \$1,453.85; Finance Office: \$1,888.80; General Financial: \$2,529.92; Police Dept: \$19,871.04; Police Uniform Allowance: \$3,050.00; PW Street Maintenance: \$6,223.52; PW Animal Control: \$368.60; PW Sign Inspection: \$354.40; PW Parks: \$3,560.87; Planning & Zoning: \$3,162.61; PW Water Production: \$3,449.12; PW Water Distribution: \$4,256.08; PW Sewer Collection: \$1,053.88.

**D.** To approve the Claims, Utility deposit refunds, Loan Payments, and Hand Checks.

**E.** To approve Application for Variance Application #150057 by Kelly Gednalske at 452 Freude Lane for an oversized garage.

**F.** To approve Sign Permit Application #150063 by Kube Portable Storage Containers for an On-Premise ground sign at 118 North Ellsworth Road.

**F.** To approve Annual CUP Review for #120065 for Kathy Silversmith at 508 Falcon Drive. The CUP is for a hair salon operation in a residence.

**G.** To approve Annual CUP Review for #130073 for ELS Properties at 210 Cottonwood Drive. The CUP is for a Contractor's shop/storage area.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**9. UNFINISHED BUSINESS:**

**A. FINANCE DEPARTMENT:** To approve and authorize signatures on the engagement letter with Donna Denker & Associates to conduct the bank reconciliations for 2014 and training to complete the 2015 bank reconciliations.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**10. CITY BUSINESS:**

**A. PUBLIC WORKS – ANIMAL CONTROL:** Belinda Perry submitted an appeal of animal control action regarding vicious/dangerous animal investigation.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**B. PLANNING DEPARTMENT:** To discuss and approve Flood Plain Development Permit #150071 for Thunderbird Realty LLC for 110 Maxwell Drive for the construction of a single family home.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**C. PLANNING DEPARTMENT:** To discuss and approve Resolution 15-16, a Resolution establishing a supplemental sign policy for Tourist Oriented Directional Signing (T.O.D.S.) & Trailblazer signing.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. PLANNING DEPARTMENT:** To discuss and approve Supplemental Sign Policy for Tourist Oriented Directional Signing (T.O.D.S.) & Trailblazer signing.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**E. PLANNING DEPARTMENT:** To discuss and approve Proposed Trailblazer Master Sign Location and Description.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**F. PUBLIC WORKS DEPARTMENT:** To discuss and decide action on payment for water hook up at 4509 South Interstate 90 Service Road.

**Motion:** Allen    **Cowley**    **Coatney**    **Curry**    **Hegel**    **Hollinshead**    **Second:**    **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**11. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**12. COUNCIL REPORTS:**

Allen:

Cowley:

Coatney:

Curry:

Hegel:

Hollinshead:

**13. OTHER REPORTS:**

Chamber of Commerce:

Economic Development:

**14. CITIZEN INPUT:**

**15. ADJOURNMENT:** at \_\_\_\_\_

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_