

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, July 5, 2016
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

CONSENT AGENDA: Agenda items 5 through 13 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the June 21, 2016 Common Council Meeting Minutes.

6. To approve Payroll 13 (May 29 to Jun 11) Total Payroll \$52,204.12; General Government: \$2,365.38; Finance Office: \$1,967.37; General Finance: \$2,869.40; Police Dept: \$22,390.35; PW Street Maintenance: \$3,373.92; PW Animal Control: \$598.40; PW Sign Inspection: \$116.88; PW Parks: \$6,964.19; Planning & Zoning: \$3,479.12; PW Water Production: \$2,764.17; PW Water Distribution: \$4,241.97; PW Sewer Collection: \$1,072.97.

7. To approve Payroll 14 (Jun 12 to Jun 25) Total Payroll \$54,214.51; General Government: \$2,290.38; Finance Office: \$1,926.56; General Finance: \$2,678.85; Police Dept: \$22,376.72; PW Street Maintenance: \$3,821.29; PW Animal Control: \$374.00; PW Sign Inspection: \$116.88; PW Parks: \$6,933.97; Planning & Zoning: \$4,766.05; Planning & Zoning Board: \$400.00; PW Water Production: \$2,978.84; PW Water Distribution: \$4,444.80; PW Sewer Collection: \$1106.17.

8. To approve the claims, utility refunds, loan payments and hand checks.

9. To approve retail (on-off sale) malt beverage license transfer for Fresh Start Convenience Stores, Inc for 640 Box Elder Rd W, Suite A.

10. To approve retail (on-off sale) malt beverage license transfer for Fresh Start Convenience Stores, Inc for 640 Box Elder Rd W, Suite B.

11. To approve package (off sale) liquor license transfer for Fresh Start Convenience Stores, Inc for 640 Box Elder Rd W.

12. To approve business license application #1698 for Jacobs Home Child Care at 1242 Dakota Dr.

13. To approve business license application #1699 for Toka Takiya Child Care and Home School at 602 Cardinal Dr.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

CITY BUSINESS:

14. PLANNING/ZONING DEPARTMENT: To discuss and decide action on second reading of Ordinance 565, Title 152, Subdivision ordinance.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

15. MAYOR: To discuss and decide action on appointment of Business Improvement District board.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

16. PLANNING/ZONING DEPARTMENT: To discuss and decide action on floodplain development permit #160069 for Leroy Hix at 722 Line Rd.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes _____ No _____

17. LEGAL COUNSEL: To discuss and decide action on quit claim deed for Lot 5 of City Center Subdivision.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

18. FINANCE DEPARTMENT: To discuss and decide action on updated fee schedule for Finance department.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

19. FINANCE/PUBLIC WORKS/PLANNING/ZONING DEPARTMENTS: To discuss and decide action on Resolution 16-15, a resolution to revise the policy and procedure manual for time worked.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

20. PUBLIC WORKS DEPARTMENT: To discuss and decide action on bid award for Well 7 Ghere Well additional testing.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

21. PUBLIC WORKS DEPARTMENT: To discuss and decide action on bid award for S Ellsworth Rd project.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers

22. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

23. COUNCIL REPORTS:

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

24. OTHER REPORTS:

Economic Development:

25. CITIZEN INPUT:

26. EXECUTIVE SESSION:

Out of Executive Session at _____

27. ADJOURNMENT: at _____

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Curry Hegel Hollinshead Weathers