

**CITY OF BOX ELDER CITY COUNCIL**  
**Tuesday, July 21, 2020**  
**7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder**

**TO ENCOURAGE THE PRACTICE OF SOCIAL DISTANCING, THE CITY OF BOX ELDER RECOMMENDS YOU REMOTELY ATTEND THE JULY 21, 2020 CITY COUNCIL MEETING VIA A SCHEDULED ZOOM MEETING. INSTRUCTIONS ON JOINING THE ZOOM MEETING ARE PROVIDED BELOW.**

**THE CITY OF BOX ELDER ENCOURAGES WRITTEN SUBMISSION OF PUBLIC COMMENT BY EMAIL TO: CITYCLERK@BOXELDER.US. ALL SUCH WRITTEN COMMENTS WILL BE READ ALOUD AT THE MEETING DURING THE PUBLIC COMMENT PERIOD. PLEASE INCLUDE YOUR NAME AND ADDRESS IN ALL WRITTEN PUBLIC COMMENT SUBMISSIONS.**

Join Zoom Meeting with Your Computer, Tablet, or Smartphone

<https://us02web.zoom.us/j/81210156885?pwd=M2h5eXRNQVB4a2hCaVoxL2ZqNW8yQT09>

Meeting ID: 812 1015 6885

Password: 586275

Or, Dial into the Meeting with Only Your Phone (audio only)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 312 626 6799 US (Chicago)

1. **Call meeting to order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Roll Call**
4. **Approve the Order of Business**
5. **Declaration of any potential conflicts-of-interest**
6. **PUBLIC HEARING: None**
7. **PUBLIC COMMENT (3-minute time limit per speaker):**  
A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

**IF YOU WANT TO COMMENT DURING PUBLIC COMMENT, PLEASE CLICK ON THE PARTICIPANTS TAB ON THE BOTTOM OF YOUR SCREEN, THEN SELECT "RAISE HAND" AT THE BOTTOM RIGHT OF THE SCREEN (OR DIAL \* 9 ON YOUR PHONE IF YOU'VE CALLED INTO THE MEETING) . STAFF WILL UNMUTE YOU AND RECOGNIZE YOU BY NAME OR PHONE NUMBER WHEN IT IS YOUR TURN TO SPEAK. THIS WILL ALLOW EVERYONE TO BE HEARD IN A TIMELY MANNER.**

8. **AWARDS AND RECOGNITIONS: None**

**9. COUNCIL COMMITTEE REPORTS**

**9.A.** Finance, Legal, and Public Safety Committee

**9.B.** Public Works and Planning and Zoning Committee

**10. CONSENT AGENDA**

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**10.A.** Approve the July 7, 2020 Council Meeting Minutes.

**10.B.** Approve the Claims List.

**10.C.** Approve Mayor to sign a resolution authorizing the execution of contractual documents with the state of South Dakota for the receipt of CARES ACT Funds to address the COVID-19 Public Health Crisis, the Local Government COVID Recovery Fund Reimbursement Agreement, and allow the Finance Officer to provide submission of the same including the South Dakota Bureau of Finance and Management Pre-Award Risk Assessment Questionnaire to establish a registration login to file for reimbursable funds under the Act.

**10.D.** Approve Mayor to sign Sales Tax and Development Agreement for Timmons Market, LLC and 323, LLC by and among Elevate Rapid City, and the City of Box Elder.

**10.E.** Disclosure of New Hire Personnel per SDCL 6-1-10: Planning and Zoning Coordinator since 07/06/2020: Garth Wadsworth - \$33.60/hour, \$69,877.33/annually; Part-time Temp -- Events since 7/7/2020: Scott Lemon - \$30.00/hour; Part-time Temp -- Human Resources since 7/6/2020: Leann Hollinshead - \$32.00/hour. Reclassification: Reclass to Senior Executive Assistant effective 6/7/2020: Rebecca Davis - \$30.44/hour, \$63,305.00/annually.

**11. INFORMATIONAL ITEMS: None**

**12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None**

**13. UNFINISHED BUSINESS**

**13.A.** Consider Resolution No. 20-11 recognizing a public health emergency and encouraging all individuals and businesses within the City of Box Elder to comply with guidelines and directives established by the CDC and State of South Dakota necessary to slow the community spread of Coronavirus (COVID-19); and recognizing the City's authority to abate nuisances necessary to protect the public health.

**13.B.** Consider Resolution No. 20-12 authorizing the Public Works Department to abate utility late fees and shut off orders on a case by case bases during the Coronavirus (COVID-19) pandemic.

**13.C.** Plat #200065 - Consolidation Plat for Lot A of Sorensen Subdivision more generally described as southwest corner of Douglas Road and Morningside Drive

**13.D.** Summarize previous discussions on Thunderbird Drainage Study. Motion by Council to re-establish previously voted item.

**14. NEW BUSINESS**

- 14.A.** Plat #190232 - Final Plat for Raider Pointe Subdivision Phase 2 more generally described as the extension of Bomber Way located off North Ellsworth Road.
- 14.B.** Plat #200106 - Minor Plat for Lot 1 Revised of Allegiance Subdivision more generally described as 560 Liberty Boulevard.
- 14.C.** Floodplain Development Permit #200109 - To stabilize an existing rock creek crossing at 255 Wilo Street
- 14.D.** Amendment #1 to SD DOT Joint Powers Funding Agreement for East Mall Drive
- 14.E.** E. Mall Drive Change Order #5
- 14.F.** Award for 2020 Street Chip Seal Project (PWR 03-2020)
- 14.G.** 2020 Street Crack Seal Project (PWR 02-2020)

**15. DEPARTMENT HEAD REPORTS**

**16. EXECUTIVE SESSION: None**

**17. EXECUTIVE SESSION ACTION: None**

**18. ADJOURNMENT**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*