

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, July 21, 2015**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** Curry  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**5. CONSENT AGENDA:** Agenda items A through E on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the July 7, 2015 Common Council Meeting Minutes.

**B.** To approve Payroll 15 (June 28 to July 11) Total Payroll \$46,849.98: General Government: \$1,403.85; Finance Office: \$1,888.80; General Financial: \$2,518.49; Police Dept: \$18,294.60; PW Street Maintenance: \$5,368.02; PW Animal Control: \$639.76; PW Sign Inspection: \$108.00; PW Parks: \$6,461.77; Planning & Zoning: \$3,171.40; Planning & Zoning Board: \$250.00; PW Water Production: \$2,781.42; PW Water Distribution: \$3,026.87; PW Sewer Collection: \$937.00.

**C.** To approve the Claims and Hand Checks.

**D.** To approve Business License Application #1648 for Atlantis LLC dba Residence Inn, Residence Inn & Suites at 581 Watiki Way, Box Elder, SD.

**E.** To approve Business License Application #1650 for USV Optical – Optical Exchange #7329, at 1000 N Ellsworth Rd, Box Elder, SD.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** Curry  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**6. UNFINISHED BUSINESS:**

**A. PLANNING/ZONING DEPARTMENT:** To discuss and decide action relating to waiving Vandenberg School Fees. (Building Permit, Water, and Sewer impact fees) or assessing them to the Douglas School System.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** Curry  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**B. PLANNING DEPARTMENT:** To discuss and approve Resolution 15-16, a Resolution establishing a supplemental sign policy for Tourist Oriented Directional Signing (T.O.D.S.) & Trailblazer signing.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** Curry  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**C. PLANNING DEPARTMENT:** To discuss and approve Supplemental Sign Policy for Tourist Oriented Directional Signing (T.O.D.S.) & Trailblazer signing.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** Curry  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. PLANNING DEPARTMENT:** To discuss and approve Proposed Trailblazer Master Sign Location and Description.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead  
**Second:** Curry  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**7. CITY BUSINESS:**

**A. PLANNING DEPARTMENT:** To discuss and approve Variance Application #150069 for an Oversized garage at 17833 Fox Trail.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**B. PLANNING DEPARTMENT:** To discuss and approve Minor Plat Application #150076 for Glen and Lonnette Olson.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**C. PLANNING DEPARTMENT:** To discuss and decide action on Planning Commission decision to repeal Conditional Use Permit for Ken Jobbins at 502 Box Elder Rd West.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. MAYOR:** To discuss and approve recommendation for appointment to Planning & Zoning Board – Josh Kelly.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**E. UTILITY BILLING/PUBLIC WORKS:** Customer at 117 Valley Drive Lot 3, request to speak to council regarding water break due to new meter installation. Discussion and decision.

**Motion:** Allen Cowley Coatney Curry Hegel Hollinshead **Second:** **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**8. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**9. COUNCIL REPORTS:**

Allen:

Cowley:

Coatney:

Curry:

Hegel:

Hollinshead:

**10. OTHER REPORTS:**

Chamber of Commerce:

Economic Development:

**11. CITIZEN INPUT:**

**12. ADJOURNMENT:** at \_\_\_\_\_

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_