



Box Elder City Newsletter

July 2017

From the Mayor's Desk,

Contraband Distillery had their Grand Opening and Ribbon Cutting on Saturday, June 24. This is a great addition to Box Elder and we welcome them. Please visit the web site and face book page to learn more about them. They are open for tasting on Fridays from 4-8 pm and Saturdays from 12- 8 pm. We would encourage you to stop in and check it out.

<https://m.facebook.com/Contraband-Flavored-Liqueur-1009773905739634/>

<https://blackhillscontraband.com/>



The Box Elder Pioneers, Senior Center, will be sponsoring another craft fair on Saturday, July 8th from 10-2 pm. Stop down at the Senior Center located on S. Ellsworth Rd near the Bandit Ball Fields and see what is available.



I would like to encourage businesses to join the Box Elder Chamber of Commerce. For more information contact President, Dennis Wagner, at (605)-343-2422.



Larry Larson
Mayor



City Council Members

Ward 1: Scott Allen, Vice President • Bruce Hegel

Ward 2: Jeff Hollinshead, President • Rick McPherson

Ward 3: Steve Cowley • Tricia Weathers

July: Important City Dates

City Council Meetings: July 5, 18

Planning & Zoning Meetings: July 10, 24

Box Elder Bash July 1st

City Offices Closed:
Independence Day July 4th

WATERING RESTRICTIONS:

Anyone violating the water restrictions
will be fined \$50.00

Water Restrictions are in effect from April 1st through October 31st. Outdoor watering is only allowed between the hours of 6:00 - 9:00 a.m. and between 7:00 - 10:00 p.m. on odd or even numbered days based on your house number.

Putting in a new lawn?

You can request a water waiver while you are establishing your new lawn. For more information, call City Hall at (605)-923-1404 and speak with Brenda in Utility Billing.



Residents and Guest



Please do not put diapers, baby wipes or dental floss down the sewer. They plug and damage the sewage pumps and grinders. They also do not break down at the treatment plant and must be manually removed. Your assistance is greatly appreciated.

Bob Kaufman,
Public Works Director



Lawn Care Season

What information do I need when I file a complaint on property that needs mowing?

To file a complaint, please visit the City web site at www.boxelder.us and click on **City Departments** tab, then click on **Report a nuisance issue** under the Planning Department. This will take you to a form, please fill out all applicable sections and then submit.

Please have as much information available as possible. We would prefer to have the exact address of the property, but we can take an inspection with general information (i.e. the northeast corner lot of W. 9th St. and Dakota Ave.) if an address is not available.

Please include information such as – the entire yard needs mowing or just the front or back yard, are there a lot of weeds or is it mostly just tall grass.

Any information about the property will be helpful (vicious dogs, etc.)

Please keep in mind if you file a complaint, and the violation is then corrected, but then the violation returns – another complaint form will need to be generated.

What qualifies for a complaint?

Any yard or lot in the city limits of Box Elder that has grass that has grown 8 inches or taller and/or “state classified noxious weeds” which includes: Canada thistle, Russian knapweed, hoary cress, purple loosestrife, perennial sow thistle, leafy spurge and salt cedar.



I got a letter from the City for mowing, now what?

As the property owner, it is your responsibility to maintain the property according to city ordinance. **Grass** must be kept under 8” tall and free of noxious weeds. If you received a letter from us, a notice on your front door, a ticket, etc.; the property is in violation. Please be sure to mow your property by date on your notification. Failure to mow will result in the city mowing, or sending a contractor to mow your property without further notice. This mowing costs incurred by the City will be sent to the property owner, along with a possible city issued citation. Property owners will only receive one letter and/or notice from the city each season. Any pursuing complaints filed after the initial letter, a contractor will be sent to the property and the issue abated accordingly.

From the Planning Office,

Code Enforcement over the past few months has received an exceptional amount of nuisance complaints related to everything from tall grass, to yard debris, non-running or non-license vehicles, etc.

As either a homeowner or renter, it is your responsibility to comply with City Codes. Voluntary Compliance helps maintain higher property standards, and preserves and enhances the character of our community, environment, property value and overall quality of life.

Most residents once informed of these rules; work with the City to obtain compliance. When voluntary compliance fails, formal enforcement measures may be taken. The City Planning Office is authorized to abate the nuisance, issue citations, and/or turn the matter over to the City Attorney for legal action. The abatement process involves the employment of an authorized contractor to remove the nuisance, and all costs associated with this action, plus administrative costs are billed to the property owner.

Following the formal enforcement process directly affects local tax funding, as tax dollars that could otherwise be used on streets and maintaining City infrastructure; is diverted to abatement costs and attorney fees.

So, let's all pitch in to keep our properties free and clear of tall weeds, grass, noxious vegetation, yard debris, white goods, non-running vehicles, etc. A little effort goes a long way towards ensuring that our neighborhoods are a cleaner, and our community is safer place to live, work, and play.

For more information on Nuisances, please visit the City Website at www.boxelder.us under ordinance Title 93.



Box Elder Bash

July 1, 2017

Parade
25 Minute Firework Display
Food Alley
Live Band in the Evening
Hypnotist
Beer Garden
DJ During the Day
Misting Tent
Magic Act
Vendor Row
Water Wars

Sponsors

Black Hills Energy · Scull Construction ·
Liv Hospitality · West River Electric ·
Sentinel Federal Credit Union · KLJ ·
Montana-Dakota Utilities · RSA ·
Black Hills Community Bank · Reber Sanitation ·
R & R Trenching · Farmers Insurance



UTILITY BILLS

There have been many questions on when Utility Bills are due. Utility Bills are mailed around the 20th of the month – for the usage of the previous month. This bill is due by the first of the next month. A grace period is provided until 5:00 pm on the 15th to pay this bill. Once the grace period has expired, the account will be assessed a late penalty fee of \$10.00. If bill plus the penalty fee is not paid by 5:00 pm on the 27th the account will be deemed delinquent, assessed a administrative fee of \$100.00, and terminated.



WALK THROUGH ON UTILITY BILLS:

- 1. What happens if I don't get my bill?** If you do not receive your bill, please call 923-1404 and we would be happy to help you.
- 2. What happens if I don't pay my bill by the due date (1st of the month)?** If the bill is not paid by the 1st of the month, a grace period is provided until 5:00 p.m. on the 15th of the month. At 5:01 pm on the 15th of the month a \$10.00 late penalty will be assessed to each unpaid account.
- 3. What happens if I didn't come in before 5:00 p.m. on the 27th of the month?** All accounts that have not paid their bill plus the late penalty fee by the 27th of the month will be deemed delinquent and assessed a \$100.00 administrative fee. The account will be terminated on the 28th of the month and water will be turned off.
- 4. What do I need to pay to have my services reactivated?** All terminated account holders will need to come into City Hall to pay all past due amounts, current charges, plus fees to bring their account current (zero balance) before City Staff can schedule to have the account reactivated.



YELLOW CARDS:

There have been numerous questions as to what the “Yellow Cards” are. This card is sent out to remind customers that there is a past due balance on their account that was due by the 1st of the month and needs to be paid before 5:00 pm on the 27th of the month to avoid disconnection of services. If you received a yellow card but paid your bill after the 15th, please disregard it.



BILL PAYMENT OPTIONS:

City Hall hours are 8am – 5pm, Monday – Friday.

- 1.) You can pay your bill in person with cash, checks, money orders, or credit card. If you pay by credit card in the office, there is a \$2.50 processing fee.
- 2.) If you would like to automatically pay your bill every month, we offer auto draft from a checking account. The payments are processed on the billing due date. To set this up, please call us or stop in and complete the required form. We will need to have a voided check or a deposit slip verifying the bank routing and account number.
- 2.) You can pay your bill on-line at our website www.boxelder.us and click the “online utility payments” link and it will connect you to a secure website where you can pay your bill. If you haven't set up a payment account yet, you will need to do so. You will need to input the account number and street address *exactly* as it appears on your bill. There is a processing fee of \$1.95 for this payment service.
- 3.) There is also a white drop box located in front of the police department for after-hour payment drop offs. All payments received in the drop box after 8:00 am are processed the next business day.



Pet Licenses Required



This is a *reminder* that **all cats and dogs** within Box Elder City Limits are required by Ordinance #497 to be licensed with the City Finance Department. Proof of Rabies Vaccination is required with the license fee listed below to receive your pet license.



License Fees:

1st & 2nd Pet: \$5.00 each

3rd Pet: \$10.00

4th Pet: \$15.00

Each pet license is valid for two years. Violation of Ordinance #497 is a Class II Misdemeanor. For further information please contact City Hall at 923-1404.

Call Animal Control to report violations of Ordinance #497 at (605)-415-3646



Mayor Larry Larson mayor@boxelder.us

City Administrator/Finance Officer - Nicole Schneider nicole.schneider@boxelder.us

Public Works Director - Bob Kaufman bob.kaufman@boxelder.us

PZ Director - Ron Koan ron.koan@boxelder.us

Assistant Finance Officer - Rebecca Davis rebecca.davis@boxelder.us

Finance Admin 1 - Racheal Jundt racheal.jundt@boxelder.us

Finance Admin 2 - Randy Papendick randy.papendick@boxelder.us

PZ Assistant - Michelle Clavadetscher michelle.clavadetscher@boxelder.us

Code Enforce/Bldg Insp - Dale Olheiser dale.olheiser@boxelder.us

Public Works Utility Billing - Brenda Brown brenda.brown@boxelder.us

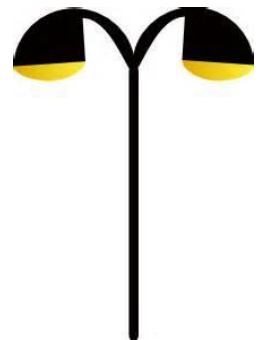
Street Light Out



Do you have a street light out in your area?

If you have a light out in your area please report the location or the number off the pole to City Hall at call 923-1404. We are happy to have them fix as soon as time allows.

Thank you!



Box Elder / Douglas High School

Community Library

At the Douglas High School
Library

605-923-0044

Open June 5, 2017 to July 28, 2017

Summer Hours:

Monday through Thursday
6:00pm to 8:00pm

Closed on Fridays

Closed on July 4, 2017
For Independence Day!



Our Community Cookbook has Arrived

Get It Now
Only \$10

Over 150 recipes
submitted by long
time residents.
Personal notes/history
from recipients.

Straight Out Of
"THE BOX"

Box Elder Community Cookbook



2016

Available from the
Mayor at City Hall
and
Gold Key Realty on
N. Ellsworth Rd

Sponsored by
Box Elder Chamber of Commerce