

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday July 18, 2017
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

CONSENT AGENDA: Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the July 5, 2017 Common Council Meeting Minutes.

6. To approve Payroll 15 (June 25 to July 8) Total Payroll 15 \$58,824.61; General Government: \$2,610.38; Finance Office: \$9,332.73; Police Department: \$22,276.01; PW Street Maintenance: \$4,433.94; PW Parks: \$7,111.35; Planning & Zoning: \$5,086.23; PW Water Production \$2,731.20; PW Water Distribution: \$4,125.78 and PW Sewer Collection: \$1,116.99.

7. To approve the claims, loan payments, and hand checks.

To discuss and decide action on Consent Agenda Items 5-7

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

8. CITIZEN: CHRISTINA JACKSON: Request adjustment to sewer rate due to a leak in water line in January 2017

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

9. CITIZEN: EMIL ARGUELLO: Discuss and decide action regarding dog seizure from 320 Freiheit Lane.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

10. COUNCIL MEMBER WEATHERS: Discuss and decide action on Box Elder Bash Committee Members for 2018.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

11. FINANCE: Disclosure of new hire personnel per SDCL 6-1-10. Police Department: Christopher Swan (07/10/17 \$40,155.97); Police Department: Heather Monson (07/18/17 \$42,201.73); Police Department (Position Transfer): Officer Richard Benn (07/09/17 \$46,035.78); Police Department (Position Transfer): Detective Duane Peyrot (05/03/17 \$43,263.37). Public Works: Daniel Merrill (07/31/17 \$39,206.43). Public Works Seasonal hire personnel: Devin Blasius (5/22/2017 \$9.13/HR); Tyler Blasius (04/12/2017 \$9.13/HR); Garrett Hutcheson (06/02/2017 \$9.13/HR); Colton, Jackson (06/02/2017 \$9.13/HR); Branson Taylor (04/24/2017 \$9.13/HR).

12. FINANCE: Approve Engagement Letter for Casey Peterson, Ltd. for an estimated cost of \$13,000 plus \$2,500 for each federal award program tested.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

13. LEGAL: Authorize Mayor to sign Lease Agreement with Bandit Ball for use of City Park Property.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

14. LEGAL: Authorize Mayor to sign Lease Agreement with Black Hills Youth Football League for use of City Park property.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

15. LEGAL: Discuss and decide appointment of City Council Members and Legal Representation to all Committees.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

16. PLANNING & ZONING: Discuss and authorize the Mayor and Finance Officer to sign agreement between the City of Rapid City and the City of Box Elder for Accomplishing the Rapid City Area Transportation Process, in regards to "North Elk Vale Road Corridor Study." Staff recommends authorization to sign the agreement and issue a check for local match in the amount of \$1,985.50, total projected study cost \$100,000.00.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

17. PLANNING & ZONING: Discuss and decide action in regard to "Permanent Easement Agreement" with Mary McGriff for Box Elder Welcome Sign.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

18. PLANNING & ZONING: Discuss and decide action regards to "Permanent Easement Agreement" with Gail Cook for Box Elder Welcome Sign.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

19. PUBLIC WORKS: Review and Approve Amendment to KLJ Engineering Agreement, Creekside to Prairie Water Main.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

20. PUBLIC WORKS: Review Ghere Well Discussion- Water Testing Results and approve staff to proceed with Close-Out Project.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

21. PUBLIC WORKS: Authorize Award for Bid for Creekside to Prairie Water Main Extension.

Motion: Second: Vote: Yes_____ No_____
Allen Cowley Hegel Hollinshead McPherson Weathers

22. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

23. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

24. OTHER REPORTS:

Economic Development:

25. CITIZEN INPUT:

26. EXECUTIVE SESSION: Legal Session started at _____ pm; Out of Executive Session at _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

27. ADJOURNMENT: _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers