

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, July 17, 2018
7:00 pm Regular Meeting
City Council Chambers, Second Floor, 420 Villa Drive, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete a RED agenda request item form and turn it into the City Clerk.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve the Order of Business

5. Declaration of any potential conflicts-of-interest

6. Appointment of Ward 3 Alderman

A. Appointment to Legal, Finance, and Public Safety Committee

7. PUBLIC COMMENT (3-minute time limit per speaker):

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

8. AWARDS AND RECOGNITIONS:

A. Recognition of New Staff for Public Works and City Administration.

9. COUNCIL COMMITTEE REPORTS

A. LEGAL, FINANCE, AND PUBLIC SAFETY

Michael Hanson and Rick McPherson

B. PUBLIC WORKS AND PLANNING AND ZONING

Scott Allen, Dawn Beltran, and Michael Knight

10. CONSENT AGENDA: Agenda items A through M on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A. To approve the reading of the July 3, 2018 Common Council Meeting Minutes.
- B. To approve Payroll.
- C. To approve the claims, loan payments, and hand checks.
- D. Second reading of Ordinance 602 to rezone Fresh Start Convenience Store property from Commercial to Highway Service, 640 Box Elder Road West (Lots 1-2 of NW1/4SW1/4 of Section 24, Less Lot H-1 and Less ROW, all in Section 24, Township 2 North, Range 8 East, B.H.M., Box Elder, Pennington County, South Dakota).
- E. Authorization for Mayor and City Finance Officer to sign letter to de-obligate SRF Loan C462003-01.
- F. Approval of Finance Roster Change: Brenda Brown to Collections; Kelli Eleeson to Finance Clerk I.
- G. Approval of Surplus Property list and listing of said list of Purple Wave Auction.
- H. Authorize the City of Box Elder to go forward with an Application for Community Development Block Grant Application (CDBG) related to new well and water piping project.
- I. Authorization to place new well on State Water Plan.
- J. Authorization to award CMAR contract to Scull Construction.
- K. Authorization to award Thunderbird Drainage Design Contract to ALE's Engineering.
- L. Approve no city maintenance on Johnson/Sikes ROWs.
- M. Approve New Hires and Salary. Disclosure of new hire personnel per SDCL 6-1-10 since 4/1/18; Police Department: Nick Fahlberg (4/9/18 \$44,733.84); Public Works Department: Nathan Gjovik (5/7/18 \$68,036.70), Alek Gentrup (6/11/18 \$34,946.00); City Administration and Finance Department: Jermery Washington (7/05/18 40,026.32); Kelli Eleeson (7/18/18 \$34,935.35).

11. INFORMATIONAL ITEMS:

12. REPORTS FROM BOARDS AND/OR COMMISSIONS:

13. UNFINISHED BUSINESS: Motion to approve alcohol License Transfers for Fresh Start Convenience Stores, Inc. (Suite A) to BW Gas & Convenience Retail LLC RB-2464, Fresh Start Convenience Stores, Inc. (Suite B) to BW Gas & Convenience Retail LLC RB-3193 and Fresh Start Convenience Stores, Inc. to BW Gas & Convenience Retail LLC PL-5017.

14. NEW BUSINESS:

- A. Approve Community Park Master Plan.
- B. First Reading of Water Ordinance #603 Title 53.
- C. First Reading of Ordinance #604 Surplus Property.
- D. Review Bids and Authorize Contract award for 2018 Street Striping.
- E. Send to Public Safety new 35 mph speed limit on Radar Hill Road, no passing, and going with Pennington County seasonal weight limits.
- F. APPEAL – Chance Winter, Vicious Dog Appeal.
CAUTION: VIEWER DISCRETION ADVISED.

15. DEPARTMENT HEAD REPORTS:

16. COUNCIL MEMBERS:

17. EXECUTIVE SESSION: None

18. EXECUTIVE SESSION ACTION:

19. ADJOURNMENT: _____ p.m.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and need special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.