

**BOX ELDER PLANNING & ZONING COMMISSION DRAFT MEETING MINUTES
FOR THE REGULAR MEETING OF JULY 11, 2016 AT 7:00 P.M.
TO BE HELD IN THE COUNCIL CHAMBERS OF BOX ELDER CITY HALL**

CALL TO ORDER

Chairman Hanson called the meeting to order at 7:00 p.m.

ROLL CALL

Hanson, Irwin, Labine, Rick, Zuhlsdorf & Fry

Commission Members Absent: N/A

Staff present: Planning Director Koan

Number of guests present: 4

Council Present: Scott Allen & Tricia Weathers

APPROVAL OF AGENDA

1. To approve the agenda for the **July 11, 2016** regular meeting.

Motion by Rick, seconded by Irwin, to approve the agenda for **July 11, 2016** as presented.

Vote: Passed Unanimously

OLD BUSINESS

2. To approve the minutes of the Commission's regular meeting of **June 27, 2016**.

Motion by Labine, seconded by Zuhlsdorf to approve the **June 27, 2016** Planning Commission Minutes as presented.

Vote: Passed Unanimously

NEW BUSINESS

3. Application for Minor Plat #160076 by the City of Box Elder on behalf of Quandt Enterprises Inc. for a Dedicated Public Right-of-Way of the S½NE¼ of Section 30 (Formerly the Un-platted Portion of the S½NE¼ of Section 30) All located in T2N, R9E, B.H.M., Box Elder, Pennington County, SD.

Discussion: Koan explained the plat was related to the South Ellsworth Road project and would create right-of-way for a gravel emergency/service road between Prairie View Estates and Creekside Estates. The road would be utilized as a detour during construction and then will be gated off for emergencies only.

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Motion by **Rick**, Seconded by **Labine**, to approve, Minor Plat #160076 by the City of Box Elder on behalf of Quandt Enterprises Inc. for a Dedicated Public Right-of-Way in regards to South Ellsworth Road, and recommend the City Council do the same.

Vote: **Passed Unanimously**

4. Application for Minor Plat #160077 by the City of Box Elder on behalf of Dakota Agape Development Foundation, Harland & Mildred Dressler, Foster Enterprises, Clifford & Kelly Foster and Mathew & Edvina Hersch for a Dedicated Public Right-of-Way in regards to South Ellsworth Road, and recommend the City Council do the same.

Discussion: *Koan explained the plat was related to the South Ellsworth Road project. Koan further explained when South Ellsworth Road was constructed, public right-of-way was not platted or acquired by the City. This plat creates the public R.O.W. Koan further explained the work related to Ellsworth Road would be in the creek area and also to straighten out the road.*

Motion by **Labine**, Seconded by **Irwin**, to approve, Minor Plat #160077 by the City of Box Elder on behalf of Dakota Agape Development Foundation, Harland & Mildred Dressler, Foster Enterprises, Clifford & Kelly Foster and Mathew & Edvina Hersch for a Dedicated Public Right-of-Way in regards to South Ellsworth Road, and recommend the City Council do the same.

Vote: **Passed Unanimously**

MAYORS REPORT: *Mayor was not present for the meeting.*

GUEST INPUT: *No guest input was offered.*

ADMINISTRATIVE REPORTS:

Koan advised the new Northern Lights Apartments foundation is completed and being backfilled.

Koan advised the City continues to work with DOT on East Mall Drive extension with the hope reaching a development agreement and beginning construction in 2017.

COMMISSION INPUT:

Base Representative: *Mrs. Fry advised of the Delta Airlines that accidentally landed on base.*

Hanson: *N/A*

Irwin: *N/A*

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Labine: Mr. Labine asked if we were doing anything in relation to the Tiny House trend that is sweeping the nation. Koan advised not at this time, however, we should be aware that it will likely soon hit the area.

Rick: N/A

Zuhlsdorf: Mr. Zuhlsdorf commented to Nick Rosser (Police Officer) who was present at the meeting, that on the 4th of July there were many speeders on South Ellsworth Road, and asked that there be more enforcement visible in the area.

Office Rosser explained they would do their best, but with shortage of officers and increased call volume, it is sometimes hard to catch speeders.

Mr. Rosser also advised if anyone witnessed speeders or other events, they can always get a license plate and description of the vehicle, and fill out a Citizen Arrest complaint, and law enforcement would issue a court appearance citation, and the complaining citizen would have to also appear in court to convince the judge they witnessed a violation.

ADJOURNMENT

Motion by Irwin, seconded by Rick, to adjourn **July 11, 2016 Planning Commission Meeting.**

Vote: Passed Unanimously

The Commission meeting was adjourned at 7:17 PM.