

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**

**Tuesday, July 1, 2014**

**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: Second: Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Coatney Curry Haddenham Hollinshead

**5. EXECUTIVE SESSION:** Contractual as per SDCL 1-25-2 Sub (5).

Motion: Second: Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Coatney Curry Haddenham Hollinshead

Out of Executive at \_\_\_\_\_

Motion: Second: Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Coatney Curry Haddenham Hollinshead

**6. CONSENT AGENDA:** Agenda items A through D on the Consent Agenda are meant to be approved as a group with a single motion. Questions maybe asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the June 17, 2014 Common Council Minutes.

**B.** To approve Payroll 13 (June 1 to June 14): Total Payroll \$50,970.00; General Government: \$1,693.85; Finance Office: \$1,852.00; General Financial: \$3,860.00; Police Dept: \$19,360.49; PW Street: \$4,994.38; Animal Control: \$340.00; Sign Inspection: \$80.75; PW Parks: \$8,552.23; Planning & Zoning: \$3,069.60; PZ Board: \$450.00; PW Water Production: \$2,648.60; PW Water Distribution: \$2,505.90; PW Sewer Collection: \$1,562.20.

**C.** To approve the Claims, Utility deposit refunds, and Hand Checks.

**D.** To approve annual review of Conditional Use Permit #120127 by Tim Engesser to allow the keeping of two horses at 443 Line Rd (W ½ of Tract 1 of Napoli Subdivision in Section 29, T2N, R9E, BHM, City of Box Elder, Pennington County, SD). Recommendation from Planning/Zoning Board to approve continuance of permit and recommendation of a due pass.

Motion: Second: Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Coatney Curry Haddenham Hollinshead

**7. CITY BUSINESS:**

**A. PUBLIC WORKS/ANIMAL CONTROL:** Request of hearing on findings of vicious animal complaint

Motion: Second: Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Coatney Curry Haddenham Hollinshead

**B. PLANNING/ZONING DEPARTMENT:** To discuss and approve Layout Plat Application #140093 for Patrick & Laura Clarke Ealy to allow the subdivision of land in Freedom Estates Subdivision #2. Planning Commission approved the concept of the subdivision and recommends a due pass to the City Council.

Motion: Second: Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Coatney Curry Haddenham Hollinshead

**C. PLANNING/ZONING DEPARTMENT:** To approve and authorize signatures on Letter of Understanding between the City of Box Elder and Lon Edwards (Custer Hardware, Inc) for the purchase of property for the location of a True Value Hardware Store.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. PUBLIC WORKS DEPARTMENT:** To approve new lighting service area and authorize signature on contract with Black Hills Power for Boykin Park.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**E. FINANCE DEPARTMENT:** To approve and authorize signature on audit engagement with Casey Peterson & Associates, LTD for the year ended December 31, 2013.

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**8. DEPARTMENT HEAD REPORTS TO COUNCIL:**

Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

**9. COUNCIL REPORTS:** Allen; Cowley; Coatney; Curry; Haddenham; Hollinshead

**10. OTHER DEPARTMENT REPORTS:** Chamber of Commerce; Economic Development

**11. CITIZEN INPUT:**

**12. ADJOURNMENT:** \_\_\_\_\_

**Motion:** Allen Cowley Coatney Curry Haddenham Hollinshead  
**Second:** \_\_\_\_\_  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_