

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Wednesday, July 5, 2017
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve Agenda

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CONSENT AGENDA: Agenda items 5 through 7 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

5. To approve the reading of the June 6, 2017 Common Council Meeting Minutes.

6. To approve Payroll 14 (June 11 to June 24) Total Payroll 14 \$59,445.54; General Government: \$2,725.38; Finance Office: \$8,577.85; Police Department: \$21,739.59; PW Street Maintenance: \$5,944.29; PW Parks: \$6,705.60 Planning & Zoning: \$5,081.91; Planning & Zoning Board: \$750.00; PW Water Production: \$2,601.67; PW Water Distribution: \$4,115.90 and PW Sewer Collection: \$1,203.35.

7. To approve the claims, loan payments, and hand checks.

To discuss and decide action on Consent Agenda Items 5-7

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

CITY BUSINESS:

8. CITIZEN: ANDREW CORBINE: Presentation on the need for a "Food Pantry" in Box Elder and his ideas for creating one by requirement for a Boy Scout Badge.

9. CITIZEN: EMIL ARGUELLO: Discuss and Decide action regarding dog seizure from 320 Freiheit Lane.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

10. FINANCE: Discuss and decide appropriation of funds for 2017 Employee Appreciation/Holiday Party in the amount of \$3,000.00.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

11. FINANCE: Request authorization for Mayor to sign Qualified Presort Service, LLC Agreement.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

12. LEGAL: Request authorization for Mayor to sign USDA loan application for East Mall Drive project.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

13. MAYOR: Discuss and vote on whether to continue the annual insert tab advertisement in the Ellsworth Air Force Base Guide & Directory for 2018 in the amount of \$5,520.00

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

14. PLANNING & ZONING: Discuss and decide action on Voluntary Annexation Petition/Agreement for Joel & Rebecca

Anderson and Amended Resolution 17-18.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

15. PLANNING & ZONING: Approve Business License Application for Law Firm, Estes Campbell Law Firm.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

16. PLANNING & ZONING: Approve Special Event Permit for 3rd Annual POW/MIA 5K Run/Walk, Air Force Sergeants Association, Chapter 951 on Saturday, September 9, 2017.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

17. PUBLIC WORKS: Request authorization for Mayor to sign Sewage Lagoon Cell Lease Agreement with Bill Gikling.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

18. PUBLIC WORKS: Award Bid for City Hall Door and Window Replacement.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

19. PUBLIC WORKS: Award Bid for 2017 Street Maintenance Project.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

20. PUBLIC WORKS: Approve Exception to Resolution 17-12 "Establishing a Cessation on water connections outside the city limits of the City of Box Elder, South Dakota" and approve Mayor to sign Resolution 17-20.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

21. PUBLIC WORKS: Approve upgrade and replacement of Shop and Public Works Computers as quoted from KT Connections.

Motion: Second: Vote: Yes_____ No_____

Allen Cowley Hegel Hollinshead McPherson Weathers

22. DEPARTMENT HEAD REPORTS:

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning: SESAME

City Attorney:

23. COUNCIL REPORTS:

Allen:

Cowley:

Hegel:

Hollinshead:

McPherson:

Weathers:

24. OTHER REPORTS:

Economic Development:

25. CITIZEN INPUT:

26. EXECUTIVE SESSION: Session regarding contractual and personnel items started at _____ pm; Out of Executive Session at _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

27. LEGAL: Discuss and decide action regarding Animal Control position.

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers

28. ADJOURNMENT: _____ pm

Motion: _____ Second: _____ Vote: Yes _____ No _____
Allen Cowley Hegel Hollinshead McPherson Weathers