

CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA
Tuesday, July 3, 2018
7:00 pm Regular Meeting
City Council Chambers, Second Floor, 420 Villa Drive, Box Elder

Public comments are welcomed but are limited to 3 minutes, unless prior approval is granted by the Mayor. Action will not be taken at the meeting on any issue not on the Agenda, except by placement on the agenda by unanimous vote of the Common Council members. Any resident wishing to have the Council act on an item at a Common Council Agenda shall complete a RED agenda request item form and turn it into the City Clerk.

1. Call meeting to order

2. Moment of Silence/Pledge of Allegiance

3. Roll Call

4. Approve the Order of Business

5. Declaration of any potential conflicts-of-interest

6. PUBLIC HEARING LICENSE TRANSFERS

A. Fresh Start Convenience Stores, Inc. (Suite A) to BW Gas & Convenience Retail LLC RB-2464

B. Fresh Start Convenience Stores, Inc. (Suite B) to BW Gas & Convenience Retail LLC RB-3193

C. Fresh Start Convenience Stores, Inc. to BW Gas & Convenience Retail LLC PL-5017

7. PUBLIC COMMENT (3-minute time limit per speaker):

A time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present.

8. AWARDS AND RECOGNITIONS:

A. Announcement of new Public Works employees

B. Proclamation for Tricia Weathers

9. COUNCIL COMMITTEE REPORTS

A. LEGAL, FINANCE AND PUBLIC SAFETY

Michael Hanson, Rick McPherson, and Tricia Weathers

Accept the June 19, 2018 meeting of the Legal, Finance and Public Safety Committee.

Adopt the June 19, 2018 meeting of the Legal, Finance and Public Safety Committee.

B. PUBLIC WORKS AND PLANNING AND ZONING

Scott Allen, Dawn Beltran, and Michael Knight

Accept the June 19, 2018 meeting of the Public Works and Planning and Zoning Committee.

Adopt the June 19, 2018 Public Works and Planning and Zoning Committees.

10. CONSENT AGENDA: Agenda items A through H on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A. To approve the reading of the June 19, 2018 Common Council Meeting Minutes.
- B. To approve Payroll.
- C. To approve the claims, loan payments, and hand checks.
- D. Second Reading of Ordinance 600 regarding the annexation of certain Public Rights-of-Way not in the City limits but are being maintained by the City.
- E. Second Reading of Ordinance 601 on rezoning property at the corner of Box Elder Road and South Gate Road from Commercial and Residential to Highway Service zoning.
- F. Approve Mayor to sign annual renewal of general liability, Automobile, Property and Equipment insurance through the South Dakota Public Assurance Alliance.
- G. Discuss & decide action regarding Minor Plat #180127 by KC Skyberg for Lots 1A & 1B, Block 2, Creekside Subdivision.
- H. Discuss and decide action on Floodplain Development permit #180123 for 416 Line Road to install deck and handicap ramp.

11. INFORMATIONAL ITEMS:

12. REPORTS FROM BOARDS AND/OR COMMISSIONS

13. UNFINISHED BUSINESS: None.

14. NEW BUSINESS:

- A. Discuss and decide action on First reading of Ordinance 602 to rezone Fresh Start Convenience Store property from Commercial to Highway Service, 640 Box Elder Road West (Lots 1-2 of NW1/4SW1/4 of Section 24, Less Lot H-1 and Less ROW, all in Section 24, Township 2 North, Range 8 East, B.H.M., Box Elder, Pennington County, South Dakota).
- B. New Hires for Public Works. Greg Riley, Streets, Salary \$42,065.47. Josh Sadler, Streets, Salary \$34,946.00.
- C. First Reading of Ordinance #604 Surplus Property.
- D. Authorization for Mayor and City Finance Officer to sign letter to de-obligate SRF Loan C462003-01.
- E. Approval of Recommended abatement by Department of Equalization Referencing Ellsworth Development.

15. DEPARTMENT HEAD REPORTS:

16. COUNCIL MEMBERS:

17. EXECUTIVE SESSION: None

18. EXECUTIVE SESSION ACTION:

19. ADJOURNMENT: _____ pm.

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and need special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.