

**CITY OF BOX ELDER COMMON COUNCIL MEETING AGENDA**  
**Tuesday, January 5, 2016**  
**7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CONSENT AGENDA:** Agenda items 5 through 9 on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**5.** To approve the reading of the December 15, 2015 Common Council Meeting Minutes.

**6.** To approve Payroll 26 (November 29 to December 12) Total Payroll \$46,174.42; General Government: \$1,453.85 Finance Office: \$1,888.80; General Finance: \$2,517.70; Police Dept: \$20,506.52; PW Street Maintenance: \$5,914.13; PW Animal Control: \$479.89; PW Street Lights: \$132.00; PW Parks: \$1,693.72; Planning & Zoning: \$3,162.85; PZ Board: \$150.00; PW Water Production: \$3,022.76; PW Water Distribution: \$4,332.00; PW Sewer Collection: \$920.20.

**7.** To approve Payroll 1 (December 13 to December 26) Total Payroll \$45,339.42; General Government: \$1,353.85 Finance Office: \$1,888.80; General Finance: \$2,521.94; Police Dept: \$21,117.15; PW Street Maintenance: \$10,024.28; PW Animal Control: \$497.61; PW Street Lights: \$14.25; PW Parks: \$3,919.05; Planning & Zoning: \$3,162.61; PW Water Production: \$5,687.79; PW Water Distribution: \$5,672.19; PW Sewer Collection: \$3,665.99.

**8.** To approve the Claims, Utility deposit refunds, Loan Payments, and Hand Checks.

**9.** To approve Temporary Business License for Banana Bunch Daycare located in the Villa Mall.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**CITY BUSINESS:**

**10. POLICE DEPARTMENT/COUNCIL:** To discuss and decide action on the Police Department Union Contract.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**11. FINANCE DEPARTMENT:** To discuss and decide action on Salary Schedule for 2016.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**12. FINANCE DEPARTMENT:** To discuss and decide action on position seat up for re-election Ward 3, 1 year term.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**13. FINANCE DEPARTMENT:** To discuss and decide action on setting Election date for 2016 as April 12, 2016.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**14. FINANCE DEPARTMENT:** To discuss and decide action on the declaration of benches as surplus.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**15. FINANCE DEPARTMENT:** To discuss and decide action on Pay Application 1 to Water System Drilling in the amount of \$411,187.30.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Allen Cowley Curry Hegel Hollinshead Weathers

**16. FINANCE DEPARTMENT:** To discuss and decide action on Pay Application 2 to RCS Construction in the amount of \$72,848.84.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**17. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Conditional Use Permit #150168 for Mid-States Leasing for a 4,500 sq ft freight terminal and truck storage at 353 Cimarron Drive.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**18. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on Grading Permit #150173 for America's Mailbox.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**19. PLANNING/ZONING DEPARTMENT:** To discuss and decide action on hire of Keith Walker to fill new position of Code Enforcement/Inspector position.

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_

**20. DEPARTMENT HEAD REPORTS:**

Mayor:

Police:

Public Works:

Finance:

Planning & Zoning:

City Attorney:

**21. COUNCIL REPORTS:**

Allen:

Cowley:

Curry:

Hegel:

Hollinshead:

Weathers:

**22. OTHER REPORTS:**

Chamber of Commerce:

Economic Development:

**23. CITIZEN INPUT:**

**24. EXECUTIVE SESSION:**

Out of Executive Session at \_\_\_\_\_

**25. ADJOURNMENT: at \_\_\_\_\_**

Motion: Allen Cowley Curry Second: Hegel Hollinshead Weathers Vote: Yes\_\_\_\_\_ No\_\_\_\_\_