

**CITY OF BOX ELDER COMMON COUNCIL SPECIAL MEETING MINUTES**

**Tuesday, January 26, 2016**

**5:30 pm – City Council Chambers, 420 Villa Drive, Box Elder**

**1. Call meeting to order:** Mayor Larson called the meeting to order at 5:30 pm.

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call:** Present were Council Members: Scott Allen, Steve Cowley, Doug Curry, Jeff Hollinshead and Tricia Weathers. Council Member Bruce Hegel was present via telephone. Also present were: Public Works Director Al Todd, Police Officer Josh Campbell, and Assistant Finance Officer Mystee Lashwood. There were 2 citizens present.

**4. Approve Agenda:** Motion by Hollinshead, seconded by Cowley to approve the agenda as presented. Vote aye: Unanimous.

**5. FINANCE DEPARTMENT:** Motion by Hollinshead, seconded by Allen to approve the Change order for Water System Drilling, Inc for the acid enhancement for Well 5 project in the amount of \$68,972.50. There was discussion on the reason for the change order and what it entails. Vote aye: Unanimous.

**6. FINANCE DEPARTMENT:** Motion by Allen, seconded by Allen, seconded by Weathers to approve Pay Application 2 for Water System Drilling Inc in the amount of \$174,275.88. (Well 5 project) Vote aye: Unanimous.

**7. FINANCE DEPARTMENT:** Motion by Hollinshead, seconded by Cowley to approve Pay Application 3 for R.C.S. Construction in the amount of \$240,375.66. (Well 5 project tank and well house). Vote aye: Unanimous.

**8. FINANCE DEPARTMENT:** Motion by Allen, seconded by Cowley to approve Resolution 16-02, a resolution to authorize Mayor to sign all loan application documents as required by Rural Development for a cost over-run loan to be paid back with tax increment district funds not to exceed \$150,000. Discussion on the resolution. It was discussed that this loan is a contingency as the present contingency from the project has been spent with the acid enhancement change order. Mayor Larson stated that none of the money will be used or authorized until the council has been notified via email and/or phone calls for verbal confirmation. Vote aye: Unanimous.

**9. ADJOURNMENT:** There being no further business to be considered in front of the Common Council at 5:46 pm, motion by Allen, seconded by Weathers to adjourn. Vote aye: Unanimous.

Seal:

Attest:

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Larry Larson  
Mayor

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Mystee Lashwood  
Assistant Finance Officer