

**CITY OF BOX ELDER COMMON COUNCIL  
MEETING AGENDA  
Tuesday, January 21, 2014  
7:00 pm – City Council Chambers, 420 Villa Drive, Box Elder**

Public comments are welcomed, but no action will be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council vote on a new item will need to fill out an agenda request item form for the item to be considered on the next council agenda.

**1. Call meeting to order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Approve Agenda**

<b>Motion:</b>		<b>Second:</b>		<b>Vote: Yes</b>	_____	<b>No</b>	_____
Allen	Cowley	Coatney	Foster	Haddenham	Hollinshead		

**5. Announcements and Praise**

**6. CONSENT AGENDA:** Agenda items A through E on the Consent Agenda are meant to be approved as a group with a single motion. Questions maybe asked of any Consent Agenda items, but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A.** To approve the reading of the January 7, 2014 Common Council Minutes.

**B.** To approve the Claims, Utility deposit refunds, and Hand Checks.

**C.** To approve Payroll 1 (December 15 to December 28): Total Payroll \$48,554.92; General Government: \$1,693.85; Finance Office: \$1,816.38; General Financial: \$3,784.00; Police Dept: \$19,999.37; PD Uniforms: \$3,375.00; PW Street: \$6,426.75; Animal Control: \$394.08; Sign Inspection: \$284.94; PW Parks: \$2,181.98; Planning & Zoning: \$2,650.00; PW Water Production: \$2,102.00; PW Water Distribution: \$2,534.95; PW Sewer Collection: \$1,311.62.

**D.** To approve Payroll 2 (December 29, 2013 to January 11, 2014): Total Payroll \$46,101.28; General Government: \$1,693.85; Finance Office: \$1,852.00; General Financial: \$3,860.00; Police Dept: \$20,268.18; PW Street: \$4,882.95; Animal Control: \$333.80; Sign Inspection: \$323.00; PW Parks: \$2,556.60; Planning & Zoning: \$2,939.60; PW Water Production: \$2,837.41; PW Water Distribution: \$3,148.92; PW Sewer Collection: \$1,404.97.

<b>Motion:</b>		<b>Second:</b>		<b>Vote: Yes</b>	_____	<b>No</b>	_____
Allen	Cowley	Coatney	Foster	Haddenham	Hollinshead		

**7. UNFINISHED BUSINESS:** None.

**8. NEW BUSINESS:**

**A. FINANCE DEPARTMENT:** To discuss and approve first reading of Ordinance 526, an ordinance to establish the term of office of council members.

<b>Motion:</b>		<b>Second:</b>		<b>Vote: Yes</b>	_____	<b>No</b>	_____
Allen	Cowley	Coatney	Foster	Haddenham	Hollinshead		

**B. POLICE DEPARTMENT:** To discuss and approve first reading of Ordinance 542, garbage deposit.

<b>Motion:</b>		<b>Second:</b>		<b>Vote: Yes</b>	_____	<b>No</b>	_____
Allen	Cowley	Coatney	Foster	Haddenham	Hollinshead		

**C. POLICE DEPARTMENT:** To discuss and approve first reading of Ordinance 543, distracted driving.

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**D. PLANNING/ZONING DEPARTMENT:** To discuss and vote on Conditional Use Permit #120271 for Robert Hayes to allow the continued sale of vehicles at Twice As Nice Auto Sales/Big Sky Upholstery at 131 S. Ellsworth Rd. (This was approved by Planning Commission on Jan 13, 2014 with no changes.)

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**E. PLANNING/ZONING DEPARTMENT:** To discuss, vote and authorize Mayor to sign contract agreement with Dream Design International Inc related to services needed for TIF # 3. The contract covers the following engineering services: Pre-Engineer report, Archeological and Environmental evaluation, Design of tank and Well #5 and South I-90 Service Road Sewer extension, Bidding, Construction Phase, and Post Construction.

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**F. PUBLIC WORKS DEPARTMENT:** To discuss and approve Proposal for playground equipment for Boykin Park from Ultimate Playgrounds.

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**G. FINANCE DEPARTMENT:** To discuss and approve the training proposal for 2 programs. Fred Pryor Seminars – How to Deliver Exceptional Customer Service and Managing Multiple Projects, Priorities and Deadlines.

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**H. FINANCE DEPARTMENT:** To approve Resolution 14-01, Contract for City Attorney.

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**I. PLANNING/ZONING DEPARTMENT:** Discussion on 8 foot fence; approval and recommendation from Planning Commission for George Bradstream at 708 Line Rd

**Motion:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Second:** Allen Cowley Coatney Foster Haddenham Hollinshead  
**Vote: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**9. DEPARTMENT HEAD REPORTS TO COUNCIL:** Mayor; Police; Public Works; Finance; Planning/Zoning; City Attorney

**10. COUNCIL REPORTS:** Allen; Cowley; Coatney; Foster; Haddenham; Hollinshead

**11. OTHER DEPARTMENT REPORTS:** Chamber of Commerce; Economic Development

**12. CITIZEN INPUT:**

**13. EXECUTIVE SESSION:**

**14. ADJOURNMENT:**