

**CITY OF BOX ELDER COMMON COUNCIL SPECIAL MEETING MINUTES**

Friday January 19, 2018

12:45 pm – **Police Department Training Room, 420 Villa Drive, Box Elder**

**1. Call meeting to order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Roll Call**

Present were Mayor Larry Larson, Council Members Scott Allen, Steve Cowley, Bruce Hegel, and Rick McPherson. Also present were Public Works Director Bob Kaufman, Interim City Attorney Richard Plumier, and City Administrator/Finance Director Nicole Schneider. Absent: Jeff Hollinshead and Tricia Weathers

**4. Approve Agenda**

Motion to approve agenda by Cowley, seconded by McPherson. Vote aye: unanimous.

**5. EXECUTIVE SESSION:** Pursuant to SDCL 1-25-2 (1) for personnel, session started at 1:00 pm; out of session at 5:42 pm.

Motion to enter Executive Session by Cowley, Seconded by McPherson. Vote aye: unanimous.

**6. ADJOURNMENT:** 5:42 pm.

Motion to Adjourn by Cowley, Seconded by Allen. Vote aye: unanimous.

**Seal:**

**Attest:**

---

**Larry Larson**  
Mayor

---

**Nicole Schneider**  
City Administrator/Finance Officer